

Draft Minutes
of a meeting of the
Yatton Parish Council
Finance, Personnel and Administration Committee
held on
13 May 2020
Remotely via Zoom <https://zoom.us/j/589050719>

The meeting was audio recorded. A copy will be retained with the minutes of the meeting.

Meeting Commenced: 10.30 a.m. Meeting ended: 10.40 a.m.

Present: Councillors: Peter Lomas, Jonathan Edwards, Graham Humphreys, Chris Jackson and Roger Wood.

In attendance: Clerk Aleana Baird.

MATTERS FOR DECISION

FIN83/20: Apologies for Absence

Apologies had been received from Councillor David Crossman.

FIN84/20: Declarations of Interest

NONE.

PUBLIC PARTICIPATION

FIN85/20: Public participation.

NONE.

MATTERS FOR DECISION

***** Councillor Graham Humphreys joined the meeting.**

FIN86/20: To confirm the minutes of the Finance, Personnel & Administration Committee meetings held on 20th & 29th April 2020.

RESOLVED: the minutes of the meetings held on 20th and 29th April 2020 were approved as a correct record and posted to the Chairman for signing.

FIN87/20: If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

NOT REQUIRED.

FIN88/20 To consider Supplementary Standing Orders and a Protocol to meet statutory requirements for holding remote meetings.

RESOLVED: to approve and adopt the Supplementary Standing Orders and Protocol for Holding Remote Meetings subject to amending typo errors; they which remain in place until 7th May 2021.

MATTERS FOR INFORMATION

FIN89/20: Clerks Report.

i) The Clerk had applied for business rate relief under the Coronavirus measures put in place by the Government. The grant had been awarded for £10,000. The Clerk was to check as this was considerably more than expected.

ii) The Clerk had written the annual reports for CIL income and expenditure and had submitted them to North Somerset Council to check the format was acceptable as this was the first time of reporting. Once this was clarified she was to circulate the reports to Councillors.

FIN90/20: Future agenda items.

- Online banking.
- Pitch Charges.

Chairman

___/___/2020