

# Draft Minutes

of a meeting of the

## Yatton and Congresbury Parish Councils Cadbury Hill Joint Management Committee

held on

**6 November 2019**

at Hangstones Pavilion, Stowey Road, Yatton.

Meeting commenced: 10.30 a.m.

Meeting ended: 12.25 p.m.

**Present:** Yatton Parish Councillors Jonathan Edwards and Jill Iles, Congresbury Parish Councillors Michael Greaves and Arthur Hacking.

**In attendance:** Yatton Parish Clerk Aleana Baird, Cadbury Hill Estate Manager John Harris and Janet Dickson.

**A presentation as given by Dr Colin Campbell of his photographic record of Cadbury Hill since 2009.**

**Due to ill health the presentation by Martyn Hale on the botanical survey that has been carried out on Cadbury Hill was deferred to the next meeting.**

### MATTERS FOR DECISION

**CAD15/19: Apologies for Absence**

Apologies had been received from David Crossman and Sarah Sheehan.

**CAD16/19: Declarations of Interest**

NONE.

### MATTERS FOR INFORMATION

#### PUBLIC PARTICIPATION

**CAD17/19: Public participation**

None

**CAD18/19 Estate Managers Report.**

John Harris reported that there had been no major changes since the last meeting. It had been a wet autumn with a lot of growth ahead of winter work of felling and scrub clearance. He had worked with Janet Dickson on updating the Management Plan and Risk Assessment that had been circulated to the Committee before the meeting. The Committee noted the amended documents. He highlighted the impacts of Ash Dieback on the hill and that it was essential to

look at the long term view with its mitigation taking place as a gradual process over a number of years. The Ash that contract disease should be monitored as part of the updated Risk Assessment to protect health and safety for users of the hill.

The interpretation boards had suffered some water damage. The company who provided them was to assess. The winter work was currently out to quote. Councillors Jill Iles and Michael Greaves thanked John Harris for a recent visit he gave them to the hill.

### **MATTERS FOR DECISION**

#### **CAD19/19: To confirm the minutes of the meeting held on 11 July 2019.**

The Minutes of the meeting held on 11 July 2019 were approved as a correct record and signed by the Chair.

#### **CAD20/19: Exclusion of public.**

Not required.

#### **CAD21/19: To consider the Cadbury Hill Botanical Survey.**

\*\* This item was deferred to the next meeting.

#### **CAD22/19: To discuss the work planned for the remaining financial year to March 31<sup>st</sup> 2020 and to consider the budget for 2020-21.**

A financial statement had been circulated prior to the meeting. The 2018-19 Rural Payments were now complete with a 17% penalty £228.99 incurred for late submission of the claim payment request. There had been no payments received for 2019-20 to date. As it was unclear when the next payment was to be received it was prudent to instruct work on the basis that it may not be forthcoming within the necessary time frame. Therefore, the winter work should not exceed £3,500 unless a payment was made. The 2020-21 budget was discussed.

**RESOLVED:** to recommend that each Parish Council should contribute £3,000 to the 2020-21 budget for the joint management of the hill.

### **MATTERS FOR INFORMATION**

#### **CAD23/19: Clerk's Report**

No report.

#### **CAD24/19: Future agenda items**

Raising funds for the hill.

To consider the Botanical Survey carried out in 2019.

Ash Die Back Management.

The management of the North Somerset Council owned part of the hill.

Date of next meeting – May/June 2020.

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Chair

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