

Draft Minutes
of a meeting of the
Yatton Parish Council
Finance, Personnel and Administration Committee
held on
22 July 2019
in Hangstones Pavilion

Meeting Commenced: 7.30 p.m.

Meeting ended: 9.07 p.m.

Present: Councillors: David Crossman, Peter Lomas, Jonathan Edwards, Graham Humphreys, Christopher Jackson, Massimo Morelli, Ian Payne and Roger Wood.

In attendance: Clerk Aleana Baird and one member of the public.

MATTERS FOR DECISION

FIN13/19: Apologies for Absence

NONE.

FIN14/19: Declarations of Interest

NONE.

PUBLIC PARTICIPATION

FIN15/19: Public participation.

A member of the public spoke in support of the grant application for hedgehog signage.

MATTERS FOR DECISION

FIN16/19: Minutes of the meeting held on 10 June 2019.

The minutes of the meeting held on 10 June 2019 were approved as a correct record and signed by the Chairman.

*** Councillor Massimo Morelli arrived and apologised for being late.

FIN17/19: If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:

Not required.

FIN18/19 To consider grant applications for 2019-20.

RESOLVED: to allocate the grant budget with applied conditions as follows:

- Strawberry Line Café £420
- Yatton Recreation Junior Parkrun £250 – funds released once rest of project costs are achieved.
- Yatton Music Society £300
- Somerset Storyfest £200
- The West of England MS Therapy Centre £350
- Court de Wyck – unsuccessful.
- Claverham Cricket Club £500 – funds released once rest of project costs are achieved.
- Wellspring Counselling £500
- Hedgehog Signage £500 – funds released once all required permissions have been obtained.
- Weston & North Somerset Disability Information & Advice Line £150

A further round of grant allocation was to take place at the November Finance meeting.

FIN19/19 To consider the hall and pitch charges for Hangstones Pavilion.

RESOLVED: that the hall and pitches charges remain unchanged. The Clerk was granted the use of her discretion in managing bookings i.e. short notice cancelled bookings.

FIN20/19 Finance

To authorise payments, to note receipts and petty cash payments for July 2019.

RESOLVED: that payments were authorised for July and receipts and petty cash payments noted (Annex 1).

MATTERS FOR INFORMATION

FIN21/19: Clerks Report.

- i) The audit by Councillors was due. Councillors Peter Lomas and Graham Humphreys agreed to carry this out.
- ii) The renewal of the Quality Council under the Local Council Award Scheme was expiring in January 2020. The Clerk was to work on the portfolio with Councillors assistance as required.

- iii) The new website was to be progressed over the summer with the Technical working group. The Clerk was to use Facebook to ask for photos for the new site.
- iv) Senior Community Link had disbanded. They were to return the part of the grant they had not used.

FIN22/19: Future agenda items.

- Online banking
- Business Continuity Plan.

Chairman

___/___/2019