

Draft Minutes

of the meeting of

Yatton Parish Council

held on

Monday 14 January 2019

at Hangstones Pavilion

Meeting opened: 7.30 p.m. Meeting closed: 9.45 p.m.

Present: Councillors: Jonathan Edwards, Wendy Griggs, Martyn Hooper, Chris Jackson, Robert Jenner, Ian Payne, Massimo Morelli, James Macqueen, Caroline Sheard, Bryan Thomas, Peter Lomas and Roger Wood

Also in attendance: Clerk, Rev Tim Scott, District Councillor Jill Iles, Fiona Cope from Citizen's Advice Bureau, PCSO Cheryl Burns PCSO Rachel Sellars and 1 member of the public.

Chairman Jonathan Edwards gave a tribute to former Councillor Viv Wathen who had recently passed away and had served on the Parish Council for 46 years. It was followed by a minute of silence in his memory.

Prayers were led by Rev Tim Scott.

MATTERS FOR DECISION

COU60/19: Apologies for Absence

Apologies for absence were received from Councillors David Crossman, Graham Humpherys and Parish Liaison Officer John Wilkinson.

COU61/19: Declarations of interests by Parish Councillors and grants of dispensations

NONE.

PUBLIC PARTICIPATION

CO62/18: Public participation

A member of the public spoke regarding the approval of the Medical Centre planning application. He asked if there was scope to form a joint working group with Congresbury Parish Council to work with District Councillors, North Somerset Council and the medical practice representatives on the project as it comes forward.

Fiona Cope of the Citizens Advice Bureau updated the Council on the reason for asking for an increased grant in 2019-20 of £5,443. This represented a £585 increase from £4,858 in 2018-19. The Council had asked for a breakdown in the contribution of £8,043 from Parish Councils apart from the four main towns in North Somerset. The Bureau were seeking to

make the outreach service fully funded in due course as it was currently subsidised. The grant was used to pay the advisor at the Yatton outreach facility. Members asked a number of questions about the service and the number of people using it in Yatton. As the main contributor of the £8,043 Councillors felt this could be worthy of recognition as many other parishes maybe using the service but just a few contributed and only small amounts.

North Somerset Councillor's report.

District Councillor Jill Iles considered the suggestion by the member of the public for a joint working group for the new medical centre was a good idea especially in keeping up pressure regarding the access and crossing issues.

A meeting of the North End Development Steering group was needed shortly as progress had been made in several areas. A site meeting was due with NSC and Bloor representatives 15th January at 1.30 pm to look at the Strawberry Line development, allotments and the MUGA play area, Parish Councillors were welcome but must have PPE. A decision was imminent on who of the four candidates would be providing the new school. A public consultation on the school was planned towards the end of February and NSC Education Officer wished to present on the outcomes at the 11th March Parish Council meeting. The school was to provide in the first phase for 210 pupils, with opening due September 2020.

The archaeological dig on the Bloor site was finished but the site itself may mean the school has to be in a slightly different position. Members asked if a public exhibition of the archaeological findings was going to take place as promised. A date for this was not known.

Titan Ladders planning application had been passed although she had objected to it. Consideration was still being given to bringing the main road into the site up to adoptable standard providing the drainage under them was within NSC criteria.

Police report

PCSO's Rachel Sellars and Cheryl Burn outlined the mix of crimes since November last year which included thefts from cars, damage to cars, bike theft, dwelling and non-dwelling burglary, domestic assaults and two road traffic collisions.

They both highlighted a current unresolved problem with a masked man being sighted 8 times in the area of Hangstones Pavilion and Well Lane mostly late at night. If seen please call 999 immediately.

North Somerset Council Parish Liaison Officer Report.

NONE.

Neighbourhood Plan Updates.

The plan was still with North Somerset Council and the Inspector. The required fact checking had been done and the final report was due prior to going forward for referendum.

MATTERS FOR DECISION

COU63/18: Minutes of the meeting of the Council held on 12 November 2018.

The Minutes of the meeting held on 12 November 2018 were approved as a correct record and signed by the Chairman.

CO64/18: Exclusion of public

RESOLVED: That the public be excluded from the meeting during consideration of agenda item 11 on the grounds that publicity would be prejudicial to the commercial interest of the companies who provided competitive quotes.

COU65/18: Finance

To authorise payments, including to note receipts and petty cash for January 2019.

RESOLVED: to authorise payments, including to note receipts and petty cash for January 2019.

COU66/18: To consider and approve the Parish Council's budget and to set the precept for 2019-20.

Members considered a report from the Clerk (Annex 1) and a draft budget (Annex 2).

The Finance, Administration and Personnel Committee had worked on the draft budget in November and at their December meeting in order to formulate the budget presented to Council. The Committee recommended the budget for approval and had asked for the scenario of how a 1%,2% and 3% increase affected the Band D Council Tax. This was included in the Annex 1 Budget Report. Further to discussion regarding the increased responsibilities of new development, larger projects including the new burial ground, allotments and alterations to Hangstones, open space improvements and the loss of the Council Tax Support Grant, members considered that a 5% increase was more appropriate, as it could be done with a small reduction in the amount of Council Tax Band D paid to the Parish Council per annum. i.e. £74.87 down to £74.70.

RESOLVED that:

- A&P Capital Projects 299 - Hangstones Alterations 4942 – Balance will be added to a new ear-marked reserve of that title.
- New Skatepark EMR created as equipment will need replacing. The balance from EMR 360 Neighbourhood Plan was transferred to the new Skatepark EMR as the funds were no longer required for the neighbourhood plans.
- To increase the Citizens Advice Bureau Grant 2019-20 to £5,443 – CAB have asked for an increase in grant to £5,443. (2018-19 £4,858 represents an additional £585 per annum).
- the draft budget for 2019/20 be approved and adopted.
- the precept for 2019/20 be set at £215,110 (5% rise).

COU67/18: To discuss the Options and Costings Report from Clegg Associates on the drainage solutions for the proposed new cemetery and to consider the most viable option for progression including consulting on the chosen option with the Parish.

The Parish Council had instructed the Options and Costings Report following the findings of the Tier 2 Groundwater investigations the Environment Agency (EA) had requested and had subsequently stated they would not allow to be progressed without a comprehensive

drainage solution and a further Tier 3 Investigations. The report by Clegg Associates sought to give the Parish Council what those options were that would be approvable by the EA with whom they had consulted and estimates of how much each would cost. Note: this was for the drainage of the site and includes infrastructure i.e. access road, car park, fencing etc but not lighting.

- Option A - Full Burial Ground with managed ground water system and pumped flow to foul sewer of all ground water - £255,000 – annual cost £12,000.
- Option B – Full Burial Ground with managed groundwater systems and full treatment prior to discharge into the water course. £276,000 – annual cost £13,000.
- Option C – Cremated remains burial ground with comprehensive groundwater drainage system £86,000 – annual cost £0.

Members discussed the above options and taking into consideration the estimated costs of the systems and annual on-going maintenance costs together with the declining demand of burial compared to cremation. The raising of sufficient funds for Options A and B was discussed and members did not wish to burden the parish with the loan that would be necessary and the increase in precept that would be required was deemed as completely prohibitive. Option C was considered as affordable from within parish council budgets, though it was a regret that burial provision would no longer be available.

RESOLVED: to proceed with progression of the site for cremation burials only with the Clerk to write to the adjacent residents and to publicize the Option C decision to the wider parish.

The Clerk was instructed to contact North Somerset Council as the landowner regarding the decision and what legal arrangements were required if this Option was to be progressed.

COU68/18 To consider approving the Action Plan 2019-20 as recommended on December 10th 2018 by the Finance, Personnel and Administration Committee.

RESOLVED: to approve the Action Pan 2019-20.

COU69/18 To finalise completion of the new Councillor email address provision.

Councillor Chris Jackson was to circulate instructions on how to set up the new email and a number of members agreed to give any assistance if further problems were experienced.

COU70/18 To consider quotes for solar powered street lights on the footpath from Court Avenue to the church. Confidential Item.

The Clerk had obtained two quotes for the lights.

RESOLVED: that the quote from Prolectric £2,928.00 was accepted. .

Matters for Information

COU71/18: Clerk's report.

i) The anniversary skittles match with Cleeve was likely to be 12th April 2019.

ii) The Clerk advised that the CCTV at Hangstones and the new play equipment had been installed and the new fence around the Hangstones play area instructed. The Westaway

Close new light and column was to be installed week commencing 21st January, with the Franklins Way and Westaway Park lanterns out to quote.

COU72/18: Future agenda items

- i) Road Safety Working Group Report.
- ii) Fracking
- iii) Relationship with PACT.

Chairman

___/___/2019