

Draft Minutes
of a Meeting of
Yatton Parish Council
Amenities and Properties Committee
29th September 2025

Held at Hangstones Pavilion, Stowey Road, Yatton, BS49 4HS.

Meeting commenced: 7.30 p.m.

Meeting ended: 8.35 p.m.

Present: Councillors: David Crossman, Jonathan Edwards, Gordon Gibson, Graham Humphreys, Steve Lister, Peter Lomas, Jessie McArdle and Bryan Thomas.

In attendance: Clerk.

MATTERS FOR DECISION

AAP43/25: Apologies for Absence.

Apologies had been received from Councillors Nick Adams, Chris Jackson and Caroline Sheard.

AAP44/25: To receive Councillors' declarations of interest and consider any written applications for dispensations (the Committee may only grant a dispensation to enable a member to speak in public participation).

NONE.

PUBLIC PARTICIPATION

AAP45/25: Public participation.

NONE.

MATTERS FOR DECISION

AAP46/25: Minutes of the Meeting held on 1st September 2025.

The minutes of the meeting held on 1st September 2025 were approved as a correct record and signed by the Chairman.

AAP47/25: If the Committee wishes to exclude the public the following resolution must be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

NOT REQUIRED.

AAP48/25: To consider an opening ceremony for the new cemetery. Agenda Item 6.

The Committee discussed an outline plan for the type of opening ceremony they would like. It was to take place after the new gates, benches, notice boards and signs had been installed on the next suitable Saturday morning. The Chair and the Clerk would carry out the opening and light refreshments would be served. Invitations were to be extended to all Councillors, District Councillors, MP Tessa Munt and any North Somerset Officers involved in the project. The contractors who worked on the project, the churches, the press and local funeral services would also be invited. The tone of the event was to be appropriate to the facility being opened.

AAP49/25: To consider quotes for providing Building Regulation plans and a specification for the new changing room extension at Hangstones Pavilion. The new changing room working group will make a recommendation following looking at the details of the quotes. **Confidential Item.**

Chair Councillor Jessie McArdle advised that the changing room working group had met to review the quotes prior to the meeting. The Clerk had approached three companies; two provide quotes and the third declined to submit a price. The working group discussions had concluded by making a recommendation of which quote they considered was preferable. However, both quotes were displayed to the Committee meeting and were reviewed prior to the working group recommendation being given to allow members to consider them independently.

The working group considered that both building regulation plans and a written specification were required for obtaining quotes for the building work and as part of any grant applications.

RESOLVED: to accept the quote from Graham Moir Associates of £3,500 ex vat for option two which included both the building regulation drawings and the written specification.

AAP50/25: To consider the options and quote for improvements to the circular path on Hangstones field.

The Clerk had met with a contractor to discuss options for repairing a section of the circular path which becomes very puddled and muddy in the winter. The options provided only included costs for tarmacking a section of path from where the existing tarmac section is going back for 175 metres towards the car park which incorporated the part that needed repairing. The quote did not include any costs for the option of repairing using the existing grit type surfacing. The Clerk had called the contractor today (the first day back after a holiday) but had not been able to speak with them.

Councillors discussed the options presented but were not satisfied with them. They discussed the aesthetics and permeability of the grit path rather than tarmac, with Councillors preferring the grit path on a setting like Hangstones. The option of permeable tarmac was discussed but it was felt that other options were needed rather than the ones presented to the meeting.

RESOLVED: that the Clerk pursues quotes for the repair of all the sections on the circular path in the current grit type of surface.

AAP51/25: To receive the Clerk's report.

- i) North Somerset Council Licensing had confirmed that the application for the sale of alcohol at Hangstones had been approved.
- ii) A grant application to the Bristol Airport Diamond Fund had been successful with £1,000 being granted towards the changing room project.
- iii) North Somerset Public Space Protection Orders were due for review and renewal next year and the Parish Council was being consulted ahead of a separate public consultation later in the year.
- iv) The Clerk had obtained a quote for the replacement of the fence at the North End allotments along the boundary with the Strawberry Line which was in a poor condition and last winter had been leaning over. The grounds team had repaired it but it would need to be renewed soon. The Clerk was to obtain further quotes which were to include a gate at the top end of the fence to allow easier access to the site.

AAP52/25: Future agenda items.

Christmas Lights Working Group Report including North End Christmas Tree and additional lighting locations.

Parish Finger Posts.

Bat boxes on Hangstones.

New cemetery time capsules and opening ceremony.

To create a hard surface path into Hangstones play area.

Design a Yatton Parish Council flag.

To contact Claverham Village Hall to ascertain confirmation regarding the future of the May Day field.

To consider a disability and accessibility audit of Hangstones Pavilion.

Chairman

___/___/2025