

**Draft Minutes**  
of a Meeting of  
**Yatton Parish Council**  
**Amenities and Properties Committee**  
**4<sup>th</sup> April 2022**

Held at Hangstones Pavilion, Stowey Road, Yatton, BS49 4HS.

Meeting commenced: 7.30 p.m.

Meeting ended: 9.26 p.m.

**Present:** Councillors: Jonathan Edwards, Graham Humphreys, Chris Jackson, Steve Lister, Robert Jenner, Massimo Morelli and Caroline Sheard.

**In attendance:** Clerk, non-voting Committee member Megan Thurgur (representing grounds staff) and four members of the public.

**MATTERS FOR DECISION**

**AAP78/22: Apologies for Absence.**

Apologies had been received from Councillors David Crossman and Wendy Griggs.

**AAP79/22: To receive Councillors' declarations of interests and consider any written applications for dispensations (the Committee may only grant a dispensation to enable a member to speak in public participation).**

NONE.

**PUBLIC PARTICIPATION**

**AAP80/22: Public participation.**

A member of the public spoke regarding agenda item 7 and explained the details of the netted raised bed structure they had erected.

**MATTERS FOR DECISION**

**AAP81/22: Minutes of the Meeting held on 21<sup>st</sup> February 2022.**

The minutes of the meeting held on 21<sup>st</sup> February 2022 were approved as a correct record and signed by the Chairman.

**AAP82/22: If the Committee wishes to exclude the public the following resolution must be passed:**

**RESOLVED:** that the public be excluded from the meeting during consideration of agenda item 10 on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business of competitive quotes.

**AAP83/22: Parish Gardener and Groundsmen Report. Agenda item 6.**

Megan Thurgur gave an overview of the work over the past year but in particular the work that has been done this winter. This included the new hedging and wildflower meadow in the Orchard at Glebelands, the clearance of the remaining surviving hedge whips (Hornbeam) that had been planted along the left boundary at the North End Allotments and the preparation of the adjacent verge ready for seeding. The work to the Hangstones wildflower meadow to ensure it reflowers this summer and the creation of a new wildflower area on the opposite side of the path. Memorial trees and one thousand daffodil bulbs planted on Hangstones and the extension of the 'Peoples' Border at Heathgate. The Committee thanked her and Jeff for all their hard work.

**\*\*\* The meeting was suspended and reconvened during discussion of the next agenda item to allow Councillors to speak to members of the public.**

**AAP84/22 To consider granting permission a set of insect covers on raised beds (chest height construction) at the North End allotments.**

The Committee discussed this item at length and its links to agenda item 8. The Committee concluded the following:

**RESOLVED:** to not allow the netted raised beds at their current height. They must be made to comply with the resolution under agenda item 8.

**\*\*\* The meeting was suspended and reconvened during discussion of the next agenda item to allow Councillors to speak to members of the public.**

**AAP85/22: To provide clarity of definition of a 'building' within the North End Tenancy agreement.**

The Clerk read an email from the person who had requested the clarification of the term 'building' that had been received late in the afternoon that day. The Committee discussed this item at length and concluded as follows:

**RESOLVED:** that no built structure or building is to be constructed over 1 metre in height i.e. as a guide the height of a compost bin.

The allotment tenants must seek the advice of the Clerk in the first instance and prior to purchasing any item that is not within this stipulation to check if permission is required.

The Council wished to state that they are the final arbiter in all allotment matters.

Please note that a 'built structure' does not include produce supports constructed of canes e.g. runner bean frames or netting of produce such as fruit bushes supported by canes. Cold frames and cloches are permitted as are tool storage boxes providing they are under 1 metre in height.

**AAP86/22: To discuss Amenities work during the forthcoming financial year 2022-23.**

The Clerk highlighted a number of projects that were work for the Committee to pursue over the year 2022-23. These included a new zip wire (possibly from CIL) and basket swing (Budget was agreed for this to be done 2022-23) on Hangstones. These were possible items to apply for matched funding under North Somerset Council £250,000 'Improving Play Spaces

Fund' which had just opened. Application deadline was 30<sup>th</sup> June 2022 with projects to be completed by 31<sup>st</sup> March 2023.

The village green benches (budgeted for 2022-23) and a bench in Claverham (location to be confirmed) and the water fountain on Hangstones commemorated to the Platinum Jubilee. There may be additional dog bins required and further work establishing the North End allotments i.e. hedging and changing the standpipes to supply water troughs. The new cemetery was also likely to be progressed once planning approval was gained and the lease for the site completed. There were quite a number of the above mentioned projects that would need to be approved at Full Council due to the expenditure involved.

**\*\*\* The members of the public present were asked to leave the meeting for the next confidential item.**

**AAP87/22: To consider quotes to replace the wind damaged fencing at Broadcroft play area. Confidential Item.**

**RESOLVED:** to approve the quote from PA Fencing for a concrete post and gravel board close board fence for £4,486.50 ex vat.

**AAP88/22: To receive the Clerk's report. (Agenda Item 10).**

- i) The Clerk asked the Committee if they were happy for the verge on the left hand side of the North End allotments to be grass seeded. A discussion about possible fruit trees may take place later in the year along with improvements to the hedging on that boundary.
- ii) The Clerk asked the Committee if they wanted plaques or engraving on the three Platinum Jubilee benches. The Committee preferred engraving.
- iii) The Clerk advised the Committee of allotment related correspondence received.
- iv) There had been a request for benches along the new Strawberry Line section adjacent to the North End allotments and play area.

**AAP89/22: Future agenda items.**

A new brass commemorative plaque for fallen of wars since WW2.

Play Areas Working Group Report.

Hangstones Alterations Working Group Report.

New Allotments Working Group Report.

Christmas Lights Working Group Report including North End Christmas Tree and additional lighting locations.

Parish Finger Posts.

To species label Parish trees and to create a tree trail.

Bat boxes on Hangstones.

New cemetery time capsules and opening ceremony.

New Flagpole at Glebelands.

To create a hard surface path into Hangstones play area.

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Chairman

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