

**Draft Minutes**  
of a Meeting of  
**Yatton Parish Council**  
**Amenities and Properties Committee**  
held on  
**21 February 2022**

Held at Hangstones Pavilion, Stowey Road, Yatton, BS49 4HS.

Meeting commenced: 7.30 p.m.

Meeting ended: 8.20 p.m.

**Present:** Councillors: Wendy Griggs, Graham Humphreys, Chris Jackson, Steve Lister, Robert Jenner and Massimo Morelli.

**In attendance:** Clerk, Councillor Caroline Sheard and one member of the public.

**MATTERS FOR DECISION**

**AAP67/22: Apologies for Absence.**

Apologies had been received from Councillors David Crossman, Jonathan Edwards and Megan Thurgur.

**AAP68/22: To receive Councillors' declarations of interests and consider any written applications for dispensations (the Committee may only grant a dispensation to enable a member to speak in public participation).**

NONE.

**PUBLIC PARTICIPATION**

**AAP69/22: Public participation.**

NONE.

**MATTERS FOR DECISION**

**AAP70/22: Minutes of the Meeting held on 24<sup>th</sup> January 2022.**

The minutes of the meeting held on 24<sup>th</sup> January 2022 were approved as a correct record and signed by the Chairman.

**AAP71/22: If the Committee wishes to exclude the public the following resolution must be passed:**

'That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].'

**\*\*NOT REQUIRED.**

**AAP72/22: Parish Gardener and Groundsmen Report. Agenda item 6.**

No report was available due to a combination of illness and annual leave.

**AAP73/22 To consider a new flagpole in Glebelands.**

Members discussed the principle of a new flagpole and instructed the Clerk to research the design, installation and costs for a replacement pole and bring this back to the next suitable meeting.

**AAP74/22: To discuss parish streetlight maintenance and quotes for repairs to lights on Kingston Bridge and Henley Park.**

The Clerk had found great difficulty in gaining a formal arrangement with the current provider of street lighting maintenance and in addition a very slow level of service for repairs. The company quoting had been used by another parish who had recommended them as being thorough and prompt in the service they had provided for the past year. This Parish had a very similar number of lights and they had now instructed a three year contract with the company. The Committee discussed the options offered for a maintenance contract for the parish streetlights and concluded as follows:

**RESOLVED:** to instruct Weston Rail Services to carry out two six monthly checks of all the lights starting in March/April 2022 and again in September/October 2022 at a cost of £2,590. The contract would be reviewed again in the winter 2022/23.

**AAP75/22: To progress the Queens Platinum Jubilee Celebration ideas including the drinking and bottle filling water fountain.**

The Clerk had contacted the Music Society about possible bands to play at the potential Picnic in the Park event. They had also contacted the 'One Note' shop in the Parish who could only provide someone on Sunday 5<sup>th</sup> June. It was also proving difficult to get the number of musicians in the bands together for that date too. The alternative dates of the 2<sup>nd</sup> and 3<sup>rd</sup> June were going to be sought but as it was half term that also may prove difficult.

The Committee discussed and concluded that a date needed to be set soon. The Clerk was to explore dates with the bands for other weekends in June early July before the school holidays commenced. The Cricket Club had also held an event last summer with music and this was also to be explored along with the Lions availability to provide a barbecue. This would be brought back to Full Council March 7<sup>th</sup> to try and set a date.

The Committee discussed the idea of a Jubilee themed scarecrow event that would coincide with the run up to the Jubilee weekend. It was concluded that this was pursued by Councillor Steve Lister in conjunction with the schools. The Clerk was to gain costs for the drinking and bottle filling water fountain, install costs and a plaque.

The Committee concluded they wanted the village green benches which were to be commemorated to the Jubilee installed by the beginning of June.

**AAP76/22: To receive the Clerk's report. (Agenda Item 10).**

i) The flagpole at the War Memorial that the Committee approved at the last meeting does require full planning permission.

- ii) The Clerk had met another builder regarding the alterations to Hangstones. He was considering the costs of putting in the new doorway as a means to commencing the project so planning re-approval would not need to be applied for in June.
- iii) The Clerk advised the Committee of the weedkilling schedule 2022-23. The Committee were satisfied as it had no change to the areas covered, they provided a good service and although the costs had increased it was not by a significant amount for the amount of work involved.
- iv) The recent storms had caused damage to two trees on Hangstones, the bi-fold doors on the building and a considerable length of fencing on the boundary of one side of the Broadcroft play area. The Clerk had checked the lease and the Parish Council were responsible for the fencing. The tree work and bi-fold doors had been actioned but there was no timeframe for when the work was to be done. The Clerk was to gain quotes for the fence work.
- v) A Western Power pole in Stowey Park had a fuse box fire last summer which burnt down the pole and damaged cars in the vicinity. The pole had a parish streetlight on it. The pole was renewed but it has just been reported that the light has not been restored to the pole. The Clerk was to pursue this with Western Power.
- vi) The Clerk asked the Committee if they thought the Volunteer of the Year award should include some reference to the Platinum Jubilee. The Committee did not think it was appropriate.

**AAP77/21: Future agenda items.**

A new brass commemorative plaque for fallen of wars since WW2.

Play Areas Working Group Report.

Hangstones Alterations Working Group Report.

New Allotments Working Group Report.

Christmas Lights Working Group Report including North End Christmas Tree and additional lighting locations.

Parish Finger Posts.

To species label Parish trees and to create a tree trail.

Bat boxes on Hangstones.

New cemetery time capsules and opening ceremony.

New Flagpole at Glebelands.

To create a hard surface path into Hangstones play area.

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Chairman

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