

**Draft Minutes  
of the Meeting of  
Yatton Parish Council  
held on  
Monday 10 January 2022**

**Held at Hangstones Pavilion, Stowey Road, Yatton, BS49 4HS.**

Meeting opened: 7.30 p.m. Meeting closed: 9.20 p.m.

**Present:** Councillors: David Crossman, Jonathan Edwards, Wendy Griggs, Graham Humphreys, Chris Jackson, Robert Jenner, Peter Lomas, Jessie McArdle, Massimo Morelli, Caroline Sheard, Bryan Thomas and Roger Wood.

**Also in attendance:** Clerk, District Councillor Steve Bridger, Rev. Tim Scott, PCSO Gary Knox and one member of the public.

**Prayers were led by Rev. Tim Scott.**

**MATTERS FOR DECISION**

**COU58/22: To receive apologies for absence, and to approve reasons where appropriate.**

No apologies for absence had been received.

**COU59/22: To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.**

Councillors David Crossman, Graham Humphreys and Wendy Griggs declared non-disclosable pecuniary interests as trustees of Yatton United Charities who are recipients of a grant that was in the budget to be approved at this meeting under agenda item 10.

**PUBLIC PARTICIPATION**

**COU60/22: Public participation.**

**No members of the public addressed the meeting.**

**Police Report**

PCSO Gary Knox advised that the Police team were back up to full strength with the PC role being done by PC James Rochford. The crime figures since the 10<sup>th</sup> December 2021 were read out and it was highlighted that the high number of burglaries that had taken place before Christmas were not just in Yatton but were widespread over the M5 corridor. A day of action on speed was planned for later in the week with key areas being targeted and as they have authority to speed check anywhere, they can cover places that PACT are not allowed to. PCSO Gary Knox advised Councillors they can email him with any issues they have and invited any questions. Councillor Peter Lomas asked if, when Claverham Road speed checks were done, the Police could also target any lorries not obeying weight limit restrictions.

**North Somerset Councillors' Report.**

District Councillor Wendy Griggs hoped that the tree work required to progress the path into the school was done before the bird nesting season.

Councillor Steve Bridger spoke regarding the current budget process at North Somerset Council and his drive to include provision for the Strawberry Line extension to Clevedon within the Capital programme. There was no news on the Active Travel Plan funding. The two planning appeals for Moor Road and Rectory Farm and work on the Local Plan were taking a great deal of time due to the short time frames given by the Inspector. There were on-going discussions regarding the road in Wakedean Gardens and recycling collections.

Parish Liaison Officer Report

No report as new Liaison Officer not appointed yet.

**MATTERS FOR DECISION**

**COU61/22: Minutes of the meeting of the Council held on 8th November 2021.**

The Minutes of the meeting held on 8th November 2021 were approved as a correct record and signed by the Chairman.

**COU62/21: Exclusion of public:**

**NOT REQUIRED.**

**COU63/22 To consider co-option of a new Councillor into South Ward.**

Councillors Jonathan Edwards and Chris Jackson had interviewed Steven Lister prior to the meeting and recommended his co-option onto the Council.

**RESOLVED:** to appoint Steven Lister to the Council under South Ward.

Councilor Steven Lister read his Declaration of Acceptance of Office to the meeting.

**RESOLVED:** to appoint Councillor Steve Lister to the Planning and Amenities Committees.

**COU64/22 To consider sending a model letter regarding the importance of having the facility to hold meetings remotely.**

Further to discussion about the wording within the model letters Councillors considered both models were too long and therefore had less impact. They concluded that the final sentence on the models were sufficient to make the necessary point as follows:

*'We implore you to support our call for the Government to amend legislation to provide councils with the flexibility to use virtual meeting options for council meetings.'*

**RESOLVED:** to approve the above wording for a letter to Dr Liam Fox.

**\*\*\* The meeting was suspended and reconvened during the next item to allow District Councillor Steve Bridger to speak.**

**COU65/22 To discuss ownership and management of the land at The Orchard, Moor Road (subject of appealed planning application by Persimmon 19/P/3197/FUL) with a view to incorporating this into the s106 agreement, that will become activated if the Persimmon appeal succeeds.**

The Council had received information regarding this matter within tight timeframes that had been set by the appeal process. A meeting had been scheduled with North Somerset Council Planning Officer ahead of this evenings meeting to ask for further clarification on a number of queries. The meeting had been postponed so discussion was held with the information available as it was unclear if another meeting could be scheduled within the tight time frames. Members were keen to assist the appeal in any way possible and maintain the consistent stance the

Parish Council had always taken about the preservation of the orchard without any access road through it and on to Moor Road. It was appreciated that the formation of this S106 agreement was required should the appeal be successful and the development approved. Discussion took place about the wording the Parish Council suggested for the S106 agreement. In light of clarification needed about of certain aspects of the orchard within the Persimmon plans members wished to agree initial wording that would be appropriate in general terms and reserve an opportunity to amend them at a Planning Committee meeting 17<sup>th</sup> January should the required clarification be obtained in time.

**RESOLVED:** to approve the following wording for submission to North Somerset Council and amend if required at Planning Committee 17<sup>th</sup> January 2022.

*" Within 2 months of being called upon by the Council to do so, the Owners shall transfer the Orchard to Yatton Parish Council (or its nominee) by way of a Wildlife Area Transfer, which will be subject to an obligation to maintain and manage the space in accordance with biodiversity principles that recognise its specific value."*

**COU66/22 To discuss rejoining membership to the Parish Council Airport Association and the Campaign to Protect Rural England.**

**RESOLVED:** to re-join the PCAA for 2022-23.

**RESOLVED:** to re-join the CPRE for 2022-23.

**\*\*\* The meeting was suspended and reconvened during the next item to allow District Councillor Steve Bridger to speak.**

**COU67/22 . To consider and approve the Parish Council's budget and to set the precept for 2022-23.**

The Finance Administration and Personnel Committee had worked on the budget with staff over the autumn and had recommended the budget for approval at their meeting held on December 13<sup>th</sup> 2021. The budget had been based on the current precept as the electronic precept form had not been received in time for that meeting. The Clerk had been requested to run 1 to 5 % increases when the form was received and these scenarios were within the Clerk's budget report circulated prior to this meeting with the budget and ear marked reserves reports.

**RESOLVED:** to request a precept for 2022-23 of £238,154. This represented a 5% increase to cover inflationary costs but with only a small increase on the Band D property in Yatton from £77.52 this year to £78.81 in 2022-23 (£1.29 increase per annum).

**RESOLVED:** to approve the budget as recommended by the Finance Administration and Personnel Committee subject to revising the precept to £238,154 next year and to create a new code under 102 Local Democracy for remote meeting equipment and allocate £1,000.

**\*\*\* Councillors requested an agenda item for the next Finance Administration & Personnel Committee meeting to discuss the displaying of additional papers with agendas.**

**COU68/22 To consider approving the Action Plan 2022-23 as recommended on December 13th 2021 by the Finance, Personnel and Administration Committee.**

**RESOLVED:** to approve the Action Plan 2022-23 without amendment.

**COU69/22 To receive a report on the proposed new burial ground off Mendip Road and to approve any quotes for hedge work and the required North Somerset Council license for the hedge work or delegate to the Clerk with Chairman approval.**

The Clerk updated the Council on events since the last meeting when the planning documents were approved for submission to North Somerset Council. The application had not been validated because a few documents had required small amendments e.g. scale etc but they also required plans for the surfacing of the site. The application cannot be validated until these are received.

The contractor who was to assist with this was unable to meet before Christmas to discuss specifications but this had taken place on January 7<sup>th</sup> with Councillors David Crossman, Robert Jenner and the Clerk in attendance. The outcome being a specification of permeable tarmac from the highway for 4/5 metres then clean stone to the turn into the cemetery field when it would change to grass sown mesh for the remaining driveway and car park. The contractor was to provide the specification and the Clerk was to instruct drawings once the specification was received subject to Council approval.

The Clerk was to write to the two properties either side of the entrance drive to arrange a meeting once the specification was received.

The Clerk had informed North Somerset Council Assets department (7/21/22) regarding the detail of hedge work within the quote in order for a license to do the work was obtained before the bird nesting season commences 1/3/22. The Public Right of Way needed to be closed during the work and this required two weeks notice. The clerk was to actively pursue this due to the time frames.

**RESOLVED:** to approve a quote from TJ Richards of £850 for removing the hedge between the footpath and the entrance drive to the allotment/new cemetery and to install a gate and stock proof fencing to the cemetery boundary by the kissing gate.

**RESOLVED:** to delegate to the Clerk with the Chairman's approval the instruction of the drawings for the surfacing required to validate the planning application.

**COU70/22 Finance**

To authorise payments, including to note receipts and petty cash payments for January 2022.

**RESOLVED:** To authorise payments, including to note receipts and petty cash payments for January 2022.

**Matters for Information**

**COU71/21: Clerk's report.**

The clerk had no report, she invited questions, none were asked.

**COU57/21: Future agenda items.**

The new proposed cemetery off Mendip Road.

To consider a contribution of £2,000 towards publicity for the new Yatton to Clevedon bus service - September Full Council 2021.

Weight limit signs in the Parish.

Letter to the Medical Practice.

Newsletter provision.

Lease with North Somerset Council for the new cemetery.

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Chairman

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