

**Draft Minutes
of
Yatton Parish Council
held on
Monday 11 January 2021**

Remotely via Zoom <https://zoom.us/j/589050719>

Meeting opened: 7.30 p.m. Meeting closed:10.10 p.m.

Present: Councillors: Rachel Batchelor, David Crossman, Jonathan Edwards, Graham Humphreys, Chris Jackson, Robert Jenner, Peter Lomas, Jessie McArdle (Co-opted to the Council under COU161/21), Massimo Morelli, Steve Phippen, Caroline Sheard, Bryan Thomas and Roger Wood.

Also, in attendance: Clerk, District Councillor Steve Bridger and District/Parish Councillor Wendy Griggs, Rev. Tim Scott, Parish Liaison Officer John Wilkinson.

Prayers were led by Rev. Tim Scott.

Rev. Tim Scott updated the Council on the impact of the National Lockdown on the church. There were no public services, but the church was open Thursday-Sunday 10am – 4 pm for private prayer.

MATTERS FOR DECISION

COU156/21: To receive apologies for absence, and to approve reasons where appropriate.

No apologies received.

COU157/21: To receive declarations of interest by Parish Councillors and to consider any written applications for dispensations.

NONE.

MATTERS FOR INFORMATION

PUBLIC PARTICIPATION

COU158/21: Public participation.

No members of the public present.

North Somerset Councillors' report.

District Councillor Wendy Griggs had circulated a written report ahead of the meeting. She advised that since writing the report the Executive member for Finance at North Somerset Council had approved the provision of a new cemetery off Mendip Road. This will be confirmed by email shortly and then referred to the legal department for progression with a lease. District Councillor Steve Bridger gave an update on the national lockdown and coronavirus figures. As the community response was already established, the support requests had been quiet. The vaccinations were underway with 6,000 carried out to date. The budget setting process was in process with year end to March 21 looking like the budget would balance. However, savings of approximately £7.5 million were needed for 2021-22 with efficiencies being found in green waste charges, assessing assets and a likely 5% increase in council tax. He gave an overview of the time frame for development applications in the Parish as follows: Moor Road – likely to go to Planning and Regulatory Committee Feb/March, Stowey Road – no movement, Rectory Farm – application imminent, Box Bush Farm – application early March,

Rugby Club site and relocation of the Rugby Club – application early June and the Airport Appeal hearing commences 20th July with consultation underway with a deadline of 22nd February.

Parish Liaison Officer Report

Parish Liaison Officer John Wilkinson reported that the comments made by District Councillor Steve Bridger regarding the budget would be a challenge exacerbated by the Government only committing to one year settlements making advance planning difficult. He also advised that he was leaving North Somerset Council at the end of March. The Parish Council thanked him very much for all his help and regular attendance of meetings during his time as Parish Liaison for Yatton.

Police report

The Clerk read an email from the Police which apologised for the lack of report which was due to sickness and annual leave. A new PCSO Gary Knox had joined the team, he did state that Yatton had been quiet with just 2 thefts and 1 criminal damage crimes to report. Councillor Jonathan Edwards shared some data from the speed-activated sign which demonstrated the impact on traffic flow into the village. In normal times it averages 5,000 vehicles coming into the village, in the first lockdown it went down to 2,000 then rose back to 4,000 by June. In the November lockdown it went down to 3,000 rose to 4,500 in December. In this January 2021 3rd lockdown, it is currently 3,000 again. He thanked Councillor Chris Jackson for recovering the latest data.

MATTERS FOR DECISION

***** Councillor Robert Jenner left the meeting.**

COU159/21: To confirm the minutes of the meeting held on 9th November 2020.

The minutes of the meeting held on 9th November 2020 were approved as a correct record and were to be signed by the Chairman when convenient to do so.

COU160/21: Exclusion of public:

If the Council wishes to exclude the public for a particular agenda item, the following resolution must be passed: ‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

NOT REQUIRED.

COU161/21: To consider co-option of a new Councillor into North Ward.

RESOLVED: to co-opt Jessie McArdle as a new Councillor on the Parish Council for North Ward.

COU162/21: The Junior Football Club have appealed the Parish Council decision to refuse the lifting of the alcohol covenant.

This item was deferred to the March meeting.

COU163/21: To consider joining the Parish Council Airport Association and CPRE Avon & Bristol.

RESOLVED: to join the Parish Council Airport Association. Cost £75 per year.

RESOLVED: to appoint Councillors Bryan Thomas and Roger Wood as representatives at the PCAA meetings.

RESOLVED: to join the CPRE Avon & Bristol. Cost £100 per year.

***** The meeting was suspended during the next item to allow members to speak to Rev. Tim Scott and then reconvened.**

COU164/21: Discuss providing Hangstones Pavilion as an emergency base in the event of residents requiring a refuge including keeping a store of essential basic supplies.

The Parish Council were supportive of the initiative in principle but considered it was a quite complex piece of work to organise.

RESOLVED: to form a Hangstones Emergency Base working group to progress a plan of all the elements involved in using Hangstones in this way and report back to Council when complete or as required. The contact for Emergency Planning at North Somerset Council was Alex Stafford.

COU165/21: To consider and approve the Parish Council's budget and to set the precept for 2021-22.

RESOLVED: to approve the budget recommended by the Finance, Personnel & Administration Committee subject to including provision under 101-4024 Subscriptions of £175 for the joining of the PCAA and CPRE agree earlier in the meeting. A precept increase of 2.37% to £226,814 recommended by the Finance Personnel & Administration Committee was also approved. This would mean no increase to the Band D property which would be retained at the 2020-21 rate of £77.53.

**** The meeting was suspended to allow District Councillor Steve Bridger to speak about the next item and was then reconvened.**

COU166/21: To consider approving the Action Plan 2021-22 as recommended on December 14th 2020 by the Finance, Personnel and Administration Committee.

District Councillor Steve Bridger stated he thought the draft plan should be published with the agenda papers.

RESOLVED: that the Action Plan 2021-22 was approved subject to changing one typo error.

**** The meeting was suspended to allow District Councillor Steve Bridger to speak on the next item and then reconvened.**

COU167/21: To consider the Yatton School Travel Improvements Scheme on Stowey Road.

Further to discussions members agreed that those who wished to should give their views to Councillors Jonathan Edwards and Chris Jackson who would raise the points being made at the next North End Steering Group meeting on Monday 18th January. It was attended by Highways Officers and was the best opportunity to express them directly to the most appropriate people.

COU168/21 To consider granting permission to install a bench in the burial ground in memory of a resident's wife.

RESOLVED: to grant permission to install a bench at the burial ground.

***** Councillor Roger Wood left the meeting.**

**** The meeting was suspended to allow Rev. Tim Scott to speak on the next item and then reconvened.**

COU169/21: To receive a report on the proposed new burial ground off Mendip Road.

Further to an email from North Somerset Council 7th December regarding the process for an Executive decision on the leasing of the land to the Parish Council and the drafting of a lease by the legal department. This would be subject to approval of the details of the plans prior to submission of a planning application (approval by the Executive member for Finance indicated by District Councillor Wendy Griggs earlier in this meeting). Members of the working group had met prior to this evening's meeting to discuss a recommendation to proceed with formal drawings and a drainage specification for the site.

RESOLVED: to proceed with formal drawings and a drainage specification for a cremation only site. The drainage instructions should include consulting the Environment Agency on the specifications to check they are satisfied with them prior to a planning application. Costs were to be obtained by the Clerk prior to instruction to dictate any requirements that were needed for Financial Regulations.

COU170/21 To consider commenting on the North Somerset Library Strategy.

RESOLVED: to submit the following comment:

The Parish Council fully appreciated the vital importance of Yatton Library as a community facility in the village. Any ways that the Library was used that benefited the people of Yatton and retained its long-term future were fully supported.

COU171/21: Finance

To authorise payments, including to note receipts and petty cash payments for January 2021.

RESOLVED: To authorise payments, including to note receipts and petty cash payments for January 2021.

Matters for Information.

COU172/21: Clerk's Report.

i) The Clerk had received the structural engineer plans for the Hangstones Pavilion alterations which have been submitted to Building Control for review. The Clerk asked for recommendations of good builders who may be asked to quote for the alterations.

ii) The Lions had asked about having a bench and a sign at the Community Orchard on Hangstones. The sign was fine but the bench was to be a future agenda item.

iii) The new defibrillator had been installed in the phone box on High Street Claverham. The donator to this project asked if a plaque could be installed in the box stating "In memory of Rodney and Graham Payne 1973. Supported by Yatton Parish Council". Councillors thought

this was acceptable. The donor had thanked the Parish Council for all the support in getting the defibrillator installed.

iv) New allotments at Chestnut Park: the Clerk advised that the Parish Council solicitor had finally heard from Bloor's solicitor who had provided a draft land transfer.

COU172/21: Future agenda items.

The new proposed burial ground off Mendip Road.

The Junior Football Club have appealed the Parish Council decision to refuse the lifting of the alcohol covenant - March 2021 agenda.

Installing a bench in the Community Orchard.

Chairman

____/____/2021