

Draft Minutes
of a meeting of the
Yatton Parish Council
Finance, Personnel and Administration Committee
held on
3 August 2020
Remotely via Zoom <https://zoom.us/j/589050719>

Meeting Commenced: 10.30 a.m.

Meeting ended: 10.50 a.m.

Present: Councillors: Peter Lomas, Graham Humphreys, Chris Jackson and Roger Wood.

In attendance: Clerk Aleana Baird.

MATTERS FOR DECISION

FIN113/20: Apologies for Absence

Apologies had been received from Councillors David Crossman, Jonathan Edwards and Massimo Morelli.

FIN114/20: Declarations of Interest

NONE.

PUBLIC PARTICIPATION

FIN115/20: Public participation.

NONE.

MATTERS FOR DECISION

FIN116/20: To confirm the minutes of the Finance, Personnel & Administration Committee meeting held on 20th July 2020.

RESOLVED: the minutes of the meeting held on 20th July 2020 were approved as a correct record and posted to the Chairman for signing.

FIN117/20: If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

****NOT REQUIRED**

FIN118/20 To consider the rents and bonds for the new North End allotment site.

RESOLVED: that the rent per plot was £10 per annum and a £25 bond was to be charged and refunded to the tenant when the tenancy was relinquished if the plot was in a good condition. If it was in a poor condition the bond would be retained to address costs in restoring the plot to a relatable state.

MATTERS FOR INFORMATION

FIN119/20: Clerks Report.

The external auditors report had been circulated to Councillors and Chairman Peter Lomas and the Committee thanked the Clerk , current and former Finance Officers for all their work in achieving the Annual Return 2019-20 which had no matters to address.

FIN120/20: Future agenda items.

- Online banking.
- General Reserves and Contingency.

Chairman

___/___/2020