



Yatton Parish Council

Hangstones Pavilion,
Stowey Road,
Yatton
Bristol
BS49 4HS
Tel: 01934 838971
www.yatton-pc.gov.uk



OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 3rd October 2023
Clerk: Aleana Baird
Email: clerk@yatton-pc.gov.uk

A MEETING OF THE FINANCE, PERSONNEL AND ADMINISTRATION COMMITTEE WILL BE HELD AT HANGSTONES PAVILION, STOWEY ROAD, YATTON ON 9th OCTOBER 2023 AT 7.30 P.M.

ALL COUNCIL/COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC.

Aleana Baird – Clerk to the Council

Committee Members: Councillors David Crossman, Jonathan Edwards, Graham Humphreys, Chris Jackson, Peter Lomas, Jessie McArdle and Roger Wood.

A G E N D A

To Receive a Presentation by the Executive Member for Community Safety on Enhanced Community Response in Yatton

MATTERS FOR DECISION

- 1. To receive apologies for absence.**
- 2. To receive councillors' declarations of interests and consider any written applications for dispensations (the Committee may only grant a dispensation to enable a member to speak in public participation).**

MATTER FOR INFORMATION

PUBLIC PARTICIPATION

- 3. To receive and hear any person who wishes to address the Committee.**
The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

MATTERS FOR DECISION

4. To confirm the minutes of the Finance, Personnel & Administration Committee meetings held on 12th June 2023.

5. If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

6. Finance

To authorise payments, to note receipts and petty cash payments for October 2023.

7. To review the budget 2023-24 to date and discuss arrangements for the budget setting process for 2024-25.

8. To review the AGAR External Auditors Report 2022-23 and report to Full Council in November.

9. To review the Investment Strategy.

10. To review Yatton Parish Council’s Code of Conduct.

11. To discuss the lack of progress with the new cemetery lease.

MATTERS FOR INFORMATION

12. To receive the Clerk’s Report.

13. Future agenda items.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights

***Any documents appertaining to this agenda maybe requested in paper copy from the Parish Office.*

THIS DOCUMENT CAN BE MADE AVAILABLE IN A DIFFERENT FORMAT ON REQUEST.