



## Yatton Parish Council

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**OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham**

Date: 14<sup>th</sup> July 2020  
Clerk: Aleana Baird

Email: [clerk@yatton-pc.gov.uk](mailto:clerk@yatton-pc.gov.uk)

**A MEETING OF THE FINANCE, PERSONNEL AND ADMINISTRATION COMMITTEE WILL BE HELD REMOTELY ON 20<sup>th</sup> JULY 2020 AT 7.30 P.M. USING**

**<https://zoom.us/j/589050719>**

If you're unable to join the meeting via the Zoom app you can join by phone (audio only!) Dial 0203 481 5237 or 0203 481 5240 then enter 589050719# when prompted.

**ALL COUNCIL/COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC WHO MAY ALSO JOIN THE MEETING USING EITHER OF THE METHODS ABOVE.**

Aleana Baird – Clerk to the Council

## **A G E N D A**

### **MATTERS FOR DECISION**

1. To receive apologies for absence.
2. To receive councillors' declarations of interests and consider any written applications for dispensations (the Committee may only grant a dispensation to enable a member to speak in public participation).

### **PUBLIC PARTICIPATION**

**3. To receive and hear any person who wishes to address the Committee.**

The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

**MATTERS FOR DECISION**

**4. To confirm the minutes of the Finance, Personnel & Administration Committee meetings held on 15<sup>th</sup> June 2020.**

**5. If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:**

'That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].'

**6. Finance**

To authorise payments, to note receipts and petty cash payments for July 2020.

**7. To consider grant applications for 2020-21.**

**8. To discuss football pitch & hall charges.**

**9. To discuss the cleaning arrangements at Hangstones Pavilion.**

**10. To receive an update following the completion of the probationary period of the new part-time grounds person. Confidential item.**

**MATTERS FOR INFORMATION**

**11. To receive the Clerk's Report.**

**12. Future agenda items.**

*\*\*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights\*\**

**THIS DOCUMENT CAN BE MADE AVAILABLE IN A DIFFERENT  
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