



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 13th April 2021
Clerk: Aleana Baird

Email: clerk@yatton-pc.gov.uk

A MEETING OF THE FINANCE, PERSONNEL AND ADMINISTRATION COMMITTEE WILL BE HELD REMOTELY ON 19th APRIL 2021 AT 7.30 P.M. USING

<https://zoom.us/j/589050719>

If you're unable to join the meeting via the Zoom app you can join by phone (audio only!) Dial 0203 481 5237 or 0203 481 5240 then enter 589050719# when prompted.

ALL COUNCIL/COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC WHO MAY ALSO JOIN THE MEETING USING EITHER OF THE METHODS ABOVE.

Aleana Baird – Clerk to the Council

A G E N D A

MATTERS FOR DECISION

1. To receive apologies for absence.
2. To receive councillors' declarations of interests and consider any written applications for dispensations (the Committee may only grant a dispensation to enable a member to speak in public participation).

PUBLIC PARTICIPATION

3. To receive and hear any person who wishes to address the Committee.

The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

MATTERS FOR DECISION

4. To confirm the minutes of the Finance, Personnel & Administration Committee meetings held on 8th February 2021.

5. If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

6. Finance

To authorise payments, to note receipts and petty cash payments for April 2021.

7. To consider the Investment Strategy 2021-22.

8. To review the protocol for dealing with members of the public.

9. To review the Grant Awarding Policy

10. To discuss solutions for the best use of grounds staff time with one vehicle (tractor) to cover open spaces.

11. To consider purchasing Zoom membership for the Council.

12. To consider a contribution to the new Yatton to Clevedon bus service and to make recommendation for final consideration at the next Full Council meeting.

13. To approve that Star Legal are authorised to be instructed to undertake the transaction of the land transfer of the North End Allotments from Bloor Homes to the Parish Council on behalf of the Parish Council.

14. To approve that the Clerk to the Council may act on behalf of the Parish Council with Star Legal on representations regarding the land transfer North End Allotments land transfer.

MATTERS FOR INFORMATION

15. To receive the Clerk’s Report.

16. Future agenda items.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights

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