



Yatton Parish Council

Hangstones Pavilion,
Stowey Road,
Yatton,
Bristol
BS49 4HS
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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 9th May 2023
Clerk: Aleana Baird
Email: clerk@yatton-pc.gov.uk

THE ANNUAL MEETING OF YATTON PARISH COUNCIL WILL BE HELD ON MONDAY 15th MAY 2023 AT 7.30 p.m. AT HANGSTONES PAVILION, STOWEY ROAD, YATTON, BS49 4HS

ALL COUNCIL/COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC

Aleana Baird – Clerk to the Council

A G E N D A

PRAYERS

MATTERS FOR DECISION

- 1. To elect a Chairman for the ensuing year.**
The Council must elect a Chairman to hold office until the next Annual Meeting.
- 2. To receive the Chairman's declaration of acceptance of office or to permit him/her to make the declaration before or at the next meeting of the Parish Council.**
- 3. To appoint a Vice-Chairman for the ensuing year.**
The Council may appoint a Vice-Chairman to hold office until the next Annual Meeting.
- 4. To receive the Vice Chairman's declaration of acceptance of office or to permit him/her to make the declaration before or at the next meeting of the Parish Council.**
- 5. To consider approving any new Councillors declaration of acceptance of office at or before the next meeting of the Parish Council.**
- 6. To receive apologies for absence, and to approve reasons where appropriate.**
- 7. To receive declarations of interest by Parish Councillors and to consider any written applications for dispensations.**

MATTERS FOR INFORMATION

PUBLIC PARTICIPATION

- 8. To receive and hear any person who wishes to address the Council.**

The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

North Somerset Council - Ward Councillors' Reports.
Parish Liaison Officer Report.
Police Report.

MATTERS FOR DECISION

9. To confirm the minutes of the meeting held on 13th March 2023.

10. If the Council wishes to exclude the public for a particular agenda item, the following resolution must be passed:

'That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].'

11. Finance

- i) To authorise payments, including to note receipts and petty cash payments for May 2023.
- ii) To confirm and sign the conflict of interest form for the external auditor BDO.
- iii) To agree section 1 of the accounts for the Parish Council 2022-23 and sign Section 1 of the Annual Return 2022-23.
- iv) To agree section 2 of the accounts for Parish Council 2022-23 and sign Section 2 of the Annual Return 2022-23.

12. To appoint committees.

Amenities & Properties Committee.
Finance, Personnel & Administration Committee.
Planning Committee.
Cadbury Hill Joint Management Committee. (3 members)
Personnel Sub-Committee.

13. To appoint working parties

Working parties/groups.
New Cemetery Working Party.
Wakedean Gardens Working Group.
Public Transport Working Group.
Road Safety Working Group.
Play Area Working Group.
Hangstones Pavilion Alterations Working Group.
Technical Support Working Group.
Joint New Medical Centre Working Group.
Climate Emergency Working Group.
Station Footbridge Roof & Cycle Ramp Working Group.
Christmas Lights Working Group.
North End Gateway & Roundabout Working Group.
Hangstones Emergency Base Working Group.
Library Strategy Working Group.
CIL Ideas Consultation Working Group.
Platinum Jubilee Working Group.

14. To review any changes to the terms of reference for Council, Committees and Working Groups.

15. To appoint representatives on outside organisations

Organisations:

Bristol Airport Consultative Committee.

Strawberry Line Management Committee.

YACWAG.

Yatton PACT.

Yatton Village Hall Management Committee.

ALCA.

North Somerset Flood Risk Action Group.

North End Steering Group.

North Somerset Cycle Forum.

Parish Councils Airport Association.

Yatton United Charities.

16. To approve the Statement on Internal Control 2022-23.

17. To consider resolving that Yatton Parish Council is eligible to use the General Power of Competence.

The general power of competence, the power of a local authority 'to do anything that individuals generally may do', has been available to Yatton Parish Council since May 2012. Eligibility expires at this meeting but may be renewed for a further four years provided that the conditions for eligibility are satisfied. Members must be satisfied that:

- The number of councillors elected (i.e. not co-opted) is at least two thirds of the total number of seats on the Council (i.e. at least 12 out of 18); there are currently 13 elected councillors.
- The Clerk holds the Certificate in Local Council Administration (CiLCA).
- The Clerk has passed the 2012 CiLCA module on the General Power of Competence.

Documentation to show all these conditions are satisfied is attached.

18. To consider commenting on the Bristol Airport Surface Access Strategy.

19. To consider a quote for replacing 20 further street light bulbs with LED corn lamps.

20. To consider a quote for the trench and paving work for the installation of the Platinum Jubilee Fountain.

MATTERS FOR INFORMATION

21. To receive the Clerk's Report.

22. Future Agenda Items.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights

This document can be made available in a different format on request.

**Any documents appertaining to this agenda maybe requested in paper copy from the Parish Office.