



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

ACTION PLAN FOR THE YEAR ENDING 31 MARCH 2023

Annual Actions			
	Action	Community Engagement	Review
1.	Approve the Annual Return by June 30th	Full Council meeting open to the public	30 th June 2022
2.	Submit Annual Return to external auditor	Public right to inspect and object.	30 September 2022
3.	Risk Management to be considered by Finance Personnel and Administration Committee	Committee agenda and Clerk's report published on the website, meeting open to the public.	February 2023
4.	Consider grant applications	Decisions taken at Finance Committee meeting open to the public, applicants can speak briefly on their applications.	Grants made in the summer any balance maybe reviewed Autumn/Winter. Budget provision under 107/4701.
5.	Convene Annual Parish Meeting between 1 st March 2022 and 1 st June 2022 subject to Covid 19 regulations allowance.	Any elector may speak and vote, presentations & display by community organisations, award for Volunteer of the Year. Budget provision under 102/4222	1 June 2022
6.	Comment on planning applications and planning consultations by resolution at Planning Committee meetings.	Planning Committee agenda published on website, meeting open to the public, period of public participation.	Subsequent meeting
7.	Prepare and approve a budget for 2023-24 and set a precept	Discussion and decisions at Committee and Council meetings open to the public, draft budget will be posted on the website	Throughout process, final review Jan Council 2023.

	On-going Actions and Aspirations for progression over 2022-23.		
8.	North End Steering Group	To continue to work with North Somerset Council and other organisations and third parties to promote improvements and benefits for Yatton and Claverham.	Throughout 2022-23.
9.	New burial ground progression through North Somerset Legal process and planning process following decision on type of cemetery in January 2019. Very slow progress in 2019 & 2020. Planning application submitted Nov 2021, lease negotiations underway, subject to these two progressing to approval work will commence on the ground during 2022-23.	Inform residents of progress and any lack of it through publicity and meetings open to the public (if possible with pandemic). Budget provision under 299/4934 for 2022-23. If the planning application is approved then Ear Mark Reserve 321 will fund as much work as possible with CIL funds possibly used if required to complete the project.	Throughout 2022-23.
10.	To work on improvements to road safety in Yatton & Claverham	Recommendations will be considered from community reps and, decisions made at meetings open to the public. Ear Mark Reserve 350	End of 2022-23
11.	The three/four year plan for the improvement of play areas was completed 2021-22. Prices for the skatepark on Hangstones and the zip wire to be sourced following CIL consultation.	Contact key groups on the sort of equipment desired if any new is to be considered. Consider CIL for the skatepark/zip wire in conjunction with EMR325.	Review areas autumn Autumn/Winter 2022-23.
12.	To consider any additional areas that could accommodate Christmas display. EMR 317 set up to set aside funds for additional display.	Decisions taken at Committee/Council meetings open to the public.	Spring/Summer 2022
13.	Consider further work around open spaces – current burial ground plot space, Glebelands, replace benches on village green for Queens Platinum Jubilee June 2022	Decisions taken at Committee/Council meetings open to the public.	Winter/Spring 2022

14.	Hangstones Alterations to accommodate office and ground staff and visitors. Quotes proving difficult to source following backlog of work for builders after the pandemic lockdown. If not sourced planning may have to be regained by June 2022.	Decisions taken at Committee/Council meetings open to the public. Ear Mark Reserve 362 £7,510 + £16,000 due from S106 + CIL Funds allied to the North End Developments – S106 funds not yet received.	Ongoing throughout 2022-23
15.	North End Allotments.	Parish Council now own the site since Sept 2021. Budget allocated annually under 232 and ear marked reserve created to set aside any unused budget towards future replacement of the fencing.	On-going improvements of the site over 2022-23 and subsequent years.
16.	To progress the aspirations that have come forward from community consultations if applicable for the Parish Council to action. Aspirations include improving internet connectivity in the parish and the reduction of HGV movements. The extension of the Strawberry Line from the station to Arnolds Way and from Kingston Bridge to Clevedon. To encourage the increase of new clubs and societies in the parish.	As agenda items with decisions taken at Committee/Council meetings open to the public.	Ongoing throughout 2022-23
	Projects 2021-22 & NEW ADDITIONS 2022-23		
1.	Station Heritage Project to restore the footbridge. Investigating progression of cycle wheel ramp over footbridge	Working group formed involving the Friends of Yatton Station, progress reports are made back to Councillors.	RESTORATION OF FOOTBRIDGE CURRENTLY SHELVED AS FINANCIALLY PROHIBITIVE. Cycle wheel ramp on going in 2022-23
2.	Climate Emergency Declaration and Making Yatton Greener	Progress report at the APM did not take place due to the pandemic. (Make Yatton Greener is no longer active)	On-going Climate Emergency. Starting an upgrade to LED streetlights. Ear mark balance of 299/4933 to EMR 359 at YE 2021-22. Allocated £2,000 for 2021-22 + possible CIL funding to accelerate project. meadows, unmown areas on Hangstones

			Green initiatives commenced in 2021-22 inc wildflower
3.	Bus Service from Yatton to Clevedon	A request for £2,000 may be received for publicity.	2022-23
4.	To review and assess the condition of all the traditional directional finger post signs in the Parish. Obtain costings for work once assessment completed.	Decisions taken at Committee/Council meetings open to the public.	2022-23
5.	Create new areas of wild flowers at Hangstones/Glebelands Orchard area, plant new native hedge in the orchard area of Glebelands and the burial ground.	Promote work through Facebook and Website	2022-23 Further fruit trees added funded by the WI and a new bench close to the Orchard funded by the Horticultural Society 2021-22. Lions have mentioned adding another two fruit trees at their expense 2022-23.
6.	To progress projects (skatepark & zip-wire etc) for the Community Infrastructure Levy Funds following the consultation in autumn 2021.	Decisions taken at Committee/Council meetings open to the public.	2022-23
7.	To review the Business Continuity Plan to reflect the pandemic impact.	Decisions taken at Committee/Council meetings open to the public.	2022-23
8.	To replace the basket swing in 2022-23 – budget allocated 299/4937	Decisions taken at Committee/Council meetings open to the public.	2022-23
9.	To replace village green benches to commemorate the Queens Platinum Jubilee Budget allocated 252/4045. Plant 2 oaks on Cadbury Hill (one in memory of the Duke of Edinburgh one for the Queens Platinum Jubilee) + other trees under the Queens Green Canopy (free of charge for trees). A drinking and bottle filling water fountain at Hangstones.	Decisions taken at Committee/Council meetings open to the public.	
10.	New tables in the hall at Hangstones – Budget allocated 201/4040		

