



Yatton Parish Council

Hangstones Pavilion,
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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

ACTION PLAN FOR THE YEAR ENDING 31 MARCH 2025

	Annual Actions		
	Action	Community Engagement	Review
1.	Approve the Annual Return by June 30th	Full Council meeting open to the public	30 th June 2024
2.	Submit Annual Return to external auditor	Public right to inspect and object.	30 September 2024
3.	Risk Management to be considered by Finance Personnel and Administration Committee Feb 2024.	Committee agenda and Clerk's report published on the website, meeting open to the public.	February 2025
4.	Consider grant applications	Decisions taken at Finance Committee meeting open to the public, applicants can speak briefly on their applications.	Grants made in the summer any balance maybe reviewed Autumn/Winter. Budget provision under 107/4701.
5.	Convene Annual Parish Meeting between 1 st March 2024 and 1 st June 2024	Any elector may speak and vote, presentations & display by community organisations, award for Volunteer of the Year. Budget provision under 102/4222	1 June 2024
6.	Comment on planning applications and planning consultations by resolution at Planning Committee meetings.	Planning Committee agenda published on website, meeting open to the public, period of public participation.	Subsequent meeting
7.	Prepare and approve a budget for 2025-26 and set a precept	Discussion and decisions at Committee and Council meetings open to the public, draft budget will be posted on the website	Throughout process, final review Jan Council 2025.

	On-going Actions and Aspirations for progression over 2024-25.		
8.	Connected Yatton Steering Group	To continue to work with North Somerset Council and other organisations and third parties to promote improvements and benefits for Yatton and Claverham.	Throughout 2024-25.
9.	New burial ground progression. Planning application approved 10th October 2022. Lease with North Somerset Council signed Nov 2023 and notice served on tenant. The work will commence on the ground during 2024-25. ***Main project for 2024-25	Inform residents of progress through publicity and meetings open to the public, website & Facebook. Budget provision under CIL due to time constraints on spending CIL funds. In addition if required EMR 321 and 299/4934 for 2024-25	Throughout 2024-25. ***Main project for 2024-25
10.	To work on improvements to road safety in Yatton & Claverham	Recommendations will be considered from community reps and, decisions made at meetings open to the public.	End of 2024-25
11.	2024-25 was a holding year of maintenance and repair and with measures taken to extend the life of the skatepark until then new cemetery is completed and the CIL funds balance is known.	Consider CIL for the skatepark which will be progressed once the cemetery has been finished.	Review Autumn/Winter 2024-25.
12.	To consider any additional areas that could accommodate the Christmas display.	Decisions taken at Committee/Council meetings open to the public.	Spring/Summer 2024
13.	Consider further work around open spaces.	Decisions taken at Committee/Council meetings open to the public.	Throughout 2024-25
14.	Hangstones Alterations to accommodate office and ground staff and visitors. Enabling works carried out summer 2022. Further work will be progressed during 2024-25 as S106 funds of £16,500 have been received.	Decisions taken at Committee/Council meetings open to the public. Ear Marked Reserve 362 - £3,780 + £16,500 from S106 and 299/4942 Hangstones Alterations budget £6,000	Ongoing throughout 2024-25
15.	North End Allotments.	Budget allocated annually under 232 and EMR 352 is there to set aside any unused	On-going improvements of the site over 2023-24 and subsequent years.

		budget towards future replacement of the fencing.	
16.	To progress the aspirations that have come forward from community consultations if applicable for the Parish Council to action. Aspirations include improving internet connectivity in the parish and the reduction of HGV movements. The extension of the Strawberry Line from the station to Arnolds Way and from Kingston Bridge to Clevedon. To encourage the increase of new clubs and societies in the parish.	As agenda items with decisions taken at Committee/Council meetings open to the public.	Ongoing throughout 2024-25
	Projects 2023-24 NEW ADDITIONS 2024-25		
1.	Investigating progression of cycle wheel ramp over footbridge	Progress reports are made back to Councillors.	Cycle wheel ramp on going in 2024-25 CHECK !!
2.	Climate Emergency		On-going Climate Emergency. The upgrade to as many LED streetlights with half night timers was completed and it has very significantly reduced energy costs. Going forward if any light fails that is not LED (there are 16 of these left that are not suitable for upgrade) they will need a new lantern Using 299/4933 and EMR 359. Boiler work in Hangstones carried out in 23-24 has seen costs reduce. To aspire to solar panels on Hangstones Pavilion should funds allow.
3.	Bus Service from Yatton to Clevedon	Bus service X5 and the new initiative Westlink service now available. There are other local transport initiatives being progressed i.e. Yatton Volunteer Drivers Scheme..	2024-25

4.	To review and assess the condition of all the traditional directional finger post signs in the Parish. Obtain costings for work once assessment completed.	Decisions taken at Committee/Council meetings open to the public.	2024-25
5.	Continue to work on retaining the areas of wild flowers at Hangstones/Glebelands Orchard area.	Promote work through Facebook and Website	2024-25
6.	A new sewage pump at Hangstones installed 2023-24.	Decisions taken at Committee/Council meetings open to the public.	2023-24
7.	New play area gate at Broadcroft completed.	Decisions taken at Committee/Council meetings open to the public.	2023-24
8.	New bench on the new section of Strawberry Line and a new picnic table at Hangstones (CIL consultation request)	Decisions taken at Committee/Council meetings open to the public.	2024-25
9.	Continue to establish the boundary hedging and grass verges at the North End allotments.	Decisions taken at Committee/Council meetings open to the public.	2023-24
10.	New chairs in the hall at Hangstones subject to budget later in 2023-24 Completed	Decisions taken at Committee/Council meetings open to the public.	2023-24
11.	Re-new Local Council Award Scheme Quality Status	Decisions taken at Committee/Council meetings open to the public.	Approx June 2024