



Yatton Parish Council

Hangstones Pavilion,
Stowey Road,
Yatton
Bristol
BS49 4HS
Tel: 01934 838971
Email: clerk@yatton-pc.gov.uk



OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

ACTION PLAN FOR THE YEAR ENDING 31 MARCH 2021

	Annual Actions		
	Action	Community Engagement	Review
1.	Approve the Annual Return by June 30th	Full Council meeting open to the public	30 th June 2020
2.	Submit Annual Return to external auditor	Public right to inspect and object.	30 September 2020
3.	Risk Management to be considered by Finance Personnel and Administration Committee	Committee agenda and Clerk's report published on the website, meeting open to the public.	February 2021
4.	Consider grant applications	Decisions taken at Finance Committee meeting open to the public, applicants can speak briefly on their applications.	Grants made in the summer any balance maybe reviewed Autumn/Winter. Budget provision under 107/4701.
5.	Convene Annual Parish Meeting by 1 June 2020	Any elector may speak and vote, presentations & display by community organisations, award for Volunteer of the Year. Budget provision under 102/4222	1 June 2020
6.	Comment of planning applications and planning consultations by resolution at Planning Committee meetings.	Planning Committee agenda published on website, meeting open to the public, period of public participation.	Subsequent meeting
7.	Prepare and approve a budget for 2021-22 and set a precept	Discussion and decisions at Committee and Council meetings open to the public, draft budget will be posted on the website	Throughout process, final review Jan Council 2021.

	On-going Actions and Aspirations for progression over 2020-21.		
1.	North End Steering Group	To continue to work with North Somerset Council and other organisations and third parties to promote improvements and benefits for Yatton and Claverham.	Throughout 2020-21.
2.	New burial ground progression through North Somerset Legal process and planning process following decision on type of cemetery in January 2019	Inform residents of progress and any lack of it through publicity and meetings open to the public. Budget provision under 299/4934 for 2020-21 with any balance ear marked at year end to Ear Mark Reserve 321	Throughout 2020-21.
3.	To work on improvements to road safety in Yatton & Claverham	Recommendations will be considered from community reps and, decisions made at meetings open to the public. Ear Mark Reserve 350	End of 2020-21
4.	To implement the final year of the three year plan for the improvement of play areas. Plan for the future of the skatepark area on Hangstones.	Contact key groups on the sort of equipment desired if any new is to be considered. Budget provision under 299/4937 for play area improvement. Ear Mark Reserve 325 for Skatepark.	Review areas autumn 2020 and include the skatepark in any further plans within budget setting in Autumn/Winter 2020
5.	To consider any additional areas that could accommodate Christmas display.	Decisions taken at Committee/Council meetings open to the public.	Summer 2020
6.	To renew Quality Council status Jan 2020	Part of the 'Quality' requirements	Jan 2020.
7.	Consider further work around open spaces – current burial ground plot space, Glebelands, replace benches,	Decisions taken at Committee/Council meetings open to the public.	Spring 2020
8.	Hangstones Alterations to accommodate office and ground staff and visitors.	Decisions taken at Committee/Council meetings open to the public. Ear Mark Reserve 362 £7,510 + £16,000 due from S106 funds allied to the North	Ongoing throughout 2020-21

		End Developments - not yet received.	
9.	To progress the new allotments at North End.	A waiting list is established and the plans will be progressed through the North End Development Steering Group.	Ongoing throughout 2020-21.
10.	To progress the aspirations that have come forward from community consultations if applicable for the Parish Council to action. Aspirations include improving internet connectivity in the parish and the reduction of HGV movements. The extension of the Strawberry Line from the station to Arnolds Way and from Kingston Bridge to Clevedon. To encourage the increase of new clubs and societies in the parish.	As agenda items with decisions taken at Committee/Council meetings open to the public.	Ongoing throughout 2020-21
	NEW ADDITIONS 2020-21		
11.	Station Heritage Project to restore the footbridge	Working group formed involving the Friends of Yatton Station, progress reports are made back to Councillors.	Ongoing throughout 2020-21
12.	Climate Emergency Declaration and Making Yatton Greener	Progress report at the APM and at six monthly intervals – Climate Emergency Budget 399/4963 and balance of Ear Mark Reserve 355 Parish Recycling going towards Make Yatton Greener	On-going
13.	Community Orchard	Working Group formed to progress with the Yeo Valley Lions and YACWAG. Consultation carried out with nearby residents and the wider community.	2020-21
14.	Bus Service from Yatton to Clevedon	Committed £7,500 per annum for two years commencing April 2020 subject to other funding being secured. This will be paid from the CIL fund 299/1085. If viable	2020-21

		further public promotion of the service will be progressed.	
15.	To review and assess the condition of all the traditional directional finger post signs in the Parish. Obtain costings for work once assessment completed.	Decisions taken at Committee/Council meetings open to the public.	2020-21