



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

ACTION PLAN FOR THE YEAR ENDING 31 MARCH 2022

	Annual Actions		
	Action	Community Engagement	Review
1.	Approve the Annual Return by June 30th	Full Council meeting open to the public	30 th June 2021
2.	Submit Annual Return to external auditor	Public right to inspect and object.	30 September 2021
3.	Risk Management to be considered by Finance Personnel and Administration Committee	Committee agenda and Clerk's report published on the website, meeting open to the public.	February 2022
4.	Consider grant applications	Decisions taken at Finance Committee meeting open to the public, applicants can speak briefly on their applications.	Grants made in the summer any balance maybe reviewed Autumn/Winter. Budget provision under 107/4701.
5.	Convene Annual Parish Meeting by 1 June 2021 subject to Covid 19 regulations allowance.	Any elector may speak and vote, presentations & display by community organisations, award for Volunteer of the Year. Budget provision under 102/4222	1 June 2021
6.	Comment of planning applications and planning consultations by resolution at Planning Committee meetings.	Planning Committee agenda published on website, meeting open to the public, period of public participation.	Subsequent meeting
7.	Prepare and approve a budget for 2022-23 and set a precept	Discussion and decisions at Committee and Council meetings open to the public, draft budget will be posted on the website	Throughout process, final review Jan Council 2022.

	On-going Actions and Aspirations for progression over 2021-22.		
8.	North End Steering Group	To continue to work with North Somerset Council and other organisations and third parties to promote improvements and benefits for Yatton and Claverham.	Throughout 2021-22.
9.	New burial ground progression through North Somerset Legal process and planning process following decision on type of cemetery in January 2019. Very slow progress in 2019 & 2020.	Inform residents of progress and any lack of it through publicity and meetings open to the public (if possible with pandemic). Budget provision under 299/4934 for 2021-22 with any balance ear marked at year end to Ear Mark Reserve 321	Throughout 2021-22.
10.	To work on improvements to road safety in Yatton & Claverham	Recommendations will be considered from community reps and, decisions made at meetings open to the public. Ear Mark Reserve 350	End of 2021-22
11.	To implement the final year of the three year plan for the improvement of play areas as this was delayed due to pandemic. Broadcroft is the last area in the 3 year plan to be worked on. Plan for the future of the skatepark area on Hangstones and the Touchwood equipment.	Contact key groups on the sort of equipment desired if any new is to be considered. Consider CIL for the skatepark in conjunction with EMR325.	Review areas autumn 2021 and include the skatepark in any further plans within budget setting in Autumn/Winter 2021-22.
12.	To consider any additional areas that could accommodate Christmas display.	Decisions taken at Committee/Council meetings open to the public.	Spring/Summer 2021
13.	Consider further work around open spaces – current burial ground plot space, Glebelands, replace benches,	Decisions taken at Committee/Council meetings open to the public.	Spring 2021
14.	Hangstones Alterations to accommodate office and ground staff and visitors.	Decisions taken at Committee/Council meetings open to the public. Ear Mark Reserve 362 £7,510 + £16,000 due from S106 + CIL Funds funds allied to the North End	Ongoing throughout 2021-22

		Developments - not yet received.	
15.	To progress the new allotments at North End.	Site signed off by North Somerset Council. A register of plots that have been allocated is established with waiting list in place the land transfer is in progress, tenancy and fees agreed, add to insurance once ownership is final.	Ongoing throughout 2021.
16.	To progress the aspirations that have come forward from community consultations if applicable for the Parish Council to action. Aspirations include improving internet connectivity in the parish and the reduction of HGV movements. The extension of the Strawberry Line from the station to Arnolds Way and from Kingston Bridge to Clevedon. To encourage the increase of new clubs and societies in the parish.	As agenda items with decisions taken at Committee/Council meetings open to the public.	Ongoing throughout 2021-22
	Projects 2020-21 & NEW ADDITIONS 2021-22		
1.	Station Heritage Project to restore the footbridge	Working group formed involving the Friends of Yatton Station, progress reports are made back to Councillors.	Ongoing throughout 2020-21 PROJECT CURRENTLY SHELVED AS FINANCIALLY PROHIBITIVE.
2.	Climate Emergency Declaration and Making Yatton Greener	Progress report at the APM did not take place due to the pandemic. Climate Emergency Budget 399/4963 and balance of Ear Mark Reserve 355 Parish Recycling going towards Make Yatton Greener	On-going Climate Emergency. Starting an upgrade to LED streetlights. Ear mark balance of 299/4933 to EMR 359 at YE 2020-21. Allocated £2,000 for 2021-22 + possible CIL funding to accelerate project.
3.	Community Orchard	Working Group formed to progress with the Yeo Valley Lions and YACWAG. Consultation carried out with nearby residents	COMPLETED in 2020 a bench & sign in the Orchard has been suggested by the Lions.

		and the wider community.	
4.	Bus Service from Yatton to Clevedon	Committed £7,500 per annum for two years commencing April 2020 subject to other funding being secured. This has not happened in 2020-21. This will be paid from the CIL fund 299/1085. If viable further public promotion of the service will be progressed.	2021-22
5.	To review and assess the condition of all the traditional directional finger post signs in the Parish. Obtain costings for work once assessment completed.	Decisions taken at Committee/Council meetings open to the public.	2021-22
6.	Creating areas of wild flowers at Hangstones, plant new native hedge at the burial ground and the orchard area of Glebelands.	Promote work through Facebook and Website	2021-22
7.	To monitor and consider projects for the Community Infrastructure Levy Funds	Decisions taken at Committee/Council meetings open to the public.	2021-22
8.	To review the Business Continuity Plan to reflect the pandemic impact.	Decisions taken at Committee/Council meetings open to the public.	2021-22