

# Claverham Future

## Minutes of 21st April 2015 8pm Claverham Neighbourhood Development Plan

**Attending:** Chris Moore, Roger Wood, Ann Gawthorpe, Helen Barker, Gary Barker, Jean Watson, Clive Fletcher, Debz Tidy, Dave Hayler, Richard Sibley, Nigel Cooper, Ralph James, Wendy Griggs, Teresa Moore

**Apologies:** Dene Gilbert

**Last Minutes:** Accepted

### Neighbourhood Plan

- **Dene Gilbert** to contact C-D-W School to ask if they would distribute collect a children/parents' survey on NP matters.
- Cllr Ap Rees has approved the Designated Area – this will be official shortly
- **Names for jobs on Chris's chart**

The Following Volunteered:

History	NC
Population & Housing	GB
Economic Aspects	GB
Local Businesses	AG
Built Environment	DH
Archaeology	DH
Countryside & Environment	DH
Landscape Character	DH/RS
Parish & County Council Land & Buildings	RW
Planning History	TM/WG
Other Development and Planning Decisions	TM/WG
Vision	NC et al
Objectives	NC et al
Planning Policies (as they relate to objectives)	NC

ALL need to try and progress, if at all possible, by next mtg.

- **First Ideas on Vision & Objectives**

All were asked to consider whether the Anslow Vision and the Majority of their Objectives were what we could use as well. There was suggestion that we should include clear statement on (i) Open Spaces and (ii) perhaps senior citizens (maybe something for all age groups?) (iii) Do we want to encourage housing for those with local connections?

All are requested to circulate any ideas prior to next meeting.

- We need people to read these 'How to' sections....

[http://mycommunity.org.uk/programme/neighbourhood-planning/?\\_a=resources](http://mycommunity.org.uk/programme/neighbourhood-planning/?_a=resources)

- **Funding**

We will qualify for £8K (this is for each separate NP, so same for Yatton when their application comes around).

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**Chris** is drafting justification for funding and creating a prospective budget.

All expenses to be advised to **Chris** (**PRIOR TO SPENDING!**)

**Ann** and **Wendy** to continue to seek interim funding from YPC

**Debz** offered printing facilities that would be chargeable at the appropriate time.

**Clive** offered his son's banner printing for us and has with **Debz** offered a significant array of photos.

- **Response to Developers or Agents wishing to 'liaise' or 'meet'**

We cannot show any favour to any landowner or agent of prospective development.

Our response to those that wish to be in touch with us will be the exactly the same for all and we have decided to use the format penned by **Teresa** – as follows :

*Work on the Claverham Future Neighbourhood Development Plan is under way. The Consultation process has started and the Steering Group will be interested in proposals from local builders about appropriate developments, once the local community have had their say.*

As and when we feel we are able to consult from a position of knowing what we are trying to achieve with the NP we can agree a further formula for meeting.

Ascertain if an SEA is needed Strategic Environment Assessment – not checked it out

- **Website**

The 'Claverham Future' domain name is already earmarked by **Pauline**. **Teresa** meeting **Pauline** 23/4 to discuss website. **Update** : draft website details have been circulated for opinions. Banner here at top of Minutes looks an ideal 'logo'?

- **Planning History**

NSC may need to be asked to filter the data for us over a reasonable period. Online information is available from the year 2000. Is that sufficient? **Update** : **Teresa** contacted Celia Dring; from 2000 is fine for a starting point; just look at new applications, check out where infilling has already occurred. **Celia** also to come back with 'Windfall' numbers and ask colleague how feasible it is to go back prior to 2000.

- **Consultees**

Please assist **Ann** and **Jean** with any clubs/businesses/land owners that may fill a gap in our knowledge. **Jean** is marking up land ownership on a large-scale map.

- **NSC Liaison**

Post meeting note: we need a meeting with NSC Planning department as the requirement for a Sustainability Appraisal or a Strategic Environmental Assessment will be governed by their ruling, which we should seek to ascertain asap in principle. The decision will be the response to our request for a Screening Opinion (that will be published for all to see on the NSC website)

- **Anslow Specific Matters**

We have had a response from Anslow Parish Council and latterly an invitation to arrange a mtg with their Parish Council Chairman Frank Thompstone and Vice chair David Page. **Nigel** has put in a note of thanks and holding response so that we can agree dates.

We need any questions that our team may wish to have answered by Anslow.

**Chris** and **Teresa** and **Debz** have found several good documents post meeting including:

- Sections 2 & 3
- A questionnaire

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- The Newsletters
- All available online at Anslow Parish Council website.
- **First Consultation Engagement Poster**
- Ann's poster/ leaflet/ were agreed with thanks, the questionnaire would probably develop based on feedback and information hopefully received at May Day stand.
- **May day cover for stall**  
Roger/ Gary / Helen / Chris / Teresa / Nigel available –  
Debz and Richard may be away, but will be there if not.  
Debz to arrange the displays beforehand  
**Stall needs cover from set up at about 11am till about 4.**  
Jean to help set up  
Coverage in pairs.  
Teresa (+ Chris bit later) happy to be early to help set up till say 1pm.  
Next slot 1pm to 2.30pm Gary +Helen?  
Last slot 2.30 to 4pm. Nigel + Roger?  
**Post meeting Note:** decided to ask questions and have post it responses if possible from anyone who cares to be heard. We should use objectives as base questions and perhaps provide a few answers on post-its to give a clue... SEE ANSLOW QUESTIONNAIRE AT REAR OF THESE MINUTES.
- **UTC**  
We now have a better contact thanks to Ralph. Peter Fowler is the name and Nigel will try and make contact in the near future.
- **Village Housing Corporation** – Richard was asked to provide an outline (which he has) of his idea to engage the NS Council in alternative means of development. We all agreed we were happy for Richard to meet with NSC to find out what could be done and whether this idea may gain any traction.

## AOB

- Centre for Sustainable Energy – free advice re integrating climate change and fuel poverty objectives into NP Teresa or Nigel to approach.
- Long Ashton had mentor for NP – application made to Locality for a mentor for us too. Teresa.  
**Update** : the system has changed; a free mentor is no longer available. Assistance can be paid for from the £8K grant, if required.
- Agreed that we will publish our matters to Yatton for them to follow up on as they may or to raise matters they/we consider cross boundary issues. Matters will be published to YPC for distribution (By Roger? Via Dropbox?).
- Question Time meeting 7.15 p.m. at Yatton Methodist Church Hall – all 5 parliamentary candidates there. Richard's question on 23<sup>rd</sup> re 'sustainable ' and 'development' and building on farmland. Thank you Richard.

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- **Useful links:**

**East Staffordshire Borough Council - Local and Neighbourhood Planning**

<http://www.eaststaffsbc.gov.uk/planning/planningpolicy/neighbourhoodplanning/pages/default.aspx>

**Central Government - Department of Communities and Local Government - Planning**

<https://www.gov.uk/government/topics/planning-and-building>

**The Planning Portal**

<http://www.planningportal.gov.uk/wps/portal/portalhome>

**Advice on Neighbourhood Planning and Neighbourhood Plans**

Locality - <http://locality.org.uk/projects/building-community/>

Planning Aid (RTPI) - <http://www.rtpi.org.uk/planning-aid/neighbourhood-planning/>

## **Next meeting**

8:00pm Tuesday 12<sup>th</sup> May, in the conservatory Claverham Village Hall

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**Anslow Questionnaire from Web** (May suggest some more questions or Objectives!!)

N.B. all matters were followed by option to support/be neutral/disagree and then a place for a comment.

**Objectives:**

**Objective 1 - To limit new development to infill and conversions**

**Objective 2 - To promote investment in a local shop, play space and a burial ground**

**Objective 3 - To encourage traffic management and safety measures, with adjoining councils and developers, to agree mitigation measures related to development elsewhere**

**Objective 4 - To protect the small-scale structures and buildings, such as bus shelters, old telephone boxes, road signs and mile posts, to maintain the environment and character of the Parish**

**Objective 5 - To recognise the quality of the landscape, including Needwood Forest, parkland, hedgerows and the National Forest, recognising the need for agriculture to develop**

**Policies:**

The numbers in brackets refer to the corresponding objectives

**Policy H1 - New Housing (1)**

**Policy H2 - Conversions & Extensions (2)**

**Policy LE1 - Local Employment (1)**

**Policy CF1 - Local Shopping Provision (2)**

**Policy CF2 - Burial Ground Provision (2)**

**Policy CF3 - Play Space (2)**

**Policy TR1 - Traffic Management (3)**

**Policy TR2 - Transport and New Development (3)**

**Policy TR3 - Access to Church (3)**

**Policy E1 - Nature Conservation (5)**

**Policy E2 - Built Environment (4)**

**Policy CL1 - Landscape and Countryside Management (5)**

**Policy CL2 - National Forest (5)**

**Policy CL3a - Renewable Energy (5)**

**Policy CL3b - Telecommunications (5)**

**Are there any other comments you would like to make?**