

Minutes

of the Annual Meeting of

Yatton Parish Council

held on

Monday 16 May 2011

at Hangstones Pavilion

Meeting opened: 7.30 p.m. Meeting closed: 9.10 p.m.

Present: Councillors: Trevor Bidwell-Ford, Maurice Blunsdon, Jane Bollen, Mike Cox, Wendy Griggs, Martyn Hooper, Robert Jenner, Ian Payne, Brian Phillips, Rhiannon Prys-Owen, Caroline Sheard, Viv Wathen and Jean Watson, and (from Agenda item 18 onwards) Theresa Williams

Also in attendance: Clerk, North Somerset Councillors Jill Iles and Annabel Tall and four members of the public

MATTERS FOR DECISION

COU1/11: Election of Chairman

Neither the Chairman nor the Vice-Chairman was present.

RESOLVED that Jane Bollen take the Chair until either the Chairman or the Vice-Chairman is present.

Jane Bollen took the Chair.

RESOLVED that David Crossman be elected Chairman of Yatton Parish Council, to hold office until the next Annual Meeting of the Council.

RESOLVED that David Crossman be permitted to make his Declaration of Acceptance of Office as Chairman before or at the next meeting of the Parish Council.

COU2/11: Appointment of Vice-Chairman

RESOLVED that this item be deferred.

COU3/11: Councillors' Declarations of Acceptance of Office

The Clerk reported that all councillors with the exception of Trevor Bidwell-Ford, David Crossman and Susan Morris had made their Declarations of Acceptance of Office.

RESOLVED that Trevor Bidwell-Ford, David Crossman and Susan Morris be permitted to make their Declarations of Acceptance of Office as councillors before or at the next meeting of the Parish Council.

Trevor Bidwell-Ford entered the room, made his Declaration of Acceptance of Office and took his seat.

COU4/11: Appointment of Vice-Chairman (resumed)

RESOLVED that Trevor Bidwell-Ford be appointed Vice-Chairman of Yatton Parish Council, to hold office until the next Annual Meeting of the Council.

The Vice-Chairman took the Chair.

COU5/11: Apologies for Absence

Apologies for absence were received from Councillors David Crossman, Graham Humphreys and Susan Morris, North Somerset Councillor Tony Moulin and PC Paul Morris.

COU6/11: Declarations of interests by Parish Councillors

Wendy Griggs declared a personal interest in Agenda item 21 (lease to Yeo Valley Lions)

PUBLIC PARTICIPATION

COU7/11: Public participation

Tim Vickery, Melvin Wood and Heidi Pople spoke on Agenda item 18 (Wakedean Gardens). They believed that the directors of the former company were still liable for the road. Alternatively if it was Crown property it was public property and eligible for regeneration funding. They asked if the Parish Council could make a contribution.

North Somerset Councillors' reports

Annabel Tall introduced herself.

Jill Iles considered that all three councillors would be active, and would be discussing how to share out activities.:

MATTERS FOR DECISION

The Chairman welcomed Rhiannon Prys-Owen and Caroline Sheard to their first meeting.

COU8/11: Minutes of the meeting of the Council held on 11 April 2011

The Minutes of the meeting held on 11 April 2011 were approved as a correct record and signed by the Chairman.

COU9/11: Finance

Payments were authorised and receipts and petty cash payments noted (Annex 1).

COU10/11: Co-option to fill vacancies

The Clerk reported that there are vacancies as a result of insufficient nominations, one in Claverham Ward and one in North Ward: The Parish Council had 35 working days, that is, until Friday 24 June, to fill these vacancies by co-option, after which North Somerset Council could order fresh elections to fill the vacancies.

Members considered an application for co-option from Theresa Williams.

RESOLVED that Theresa Williams be co-opted to fill the vacancy in North Ward.

Theresa Williams made her Declaration of Acceptance of Office and took her seat as a member of the Council.

RESOLVED that Agenda item 18 (Wakedean Gardens) be taken next.

COU11/11: Wakedean Gardens

The Clerk reported as follows:

‘The road at Wakedean Gardens was owned by a company that has been struck off the register of companies. This effectively makes the road ownerless and there is no-one who can be compelled to maintain it. North Somerset Council has power to adopt the road, bring it up to highway standard and recover the cost from the residents. North Somerset Council decided not to do this in 2007. At the time the cost of work was estimated at £360,000.

North Somerset Council cannot be compelled to adopt the road. Yatton Parish Council has no power to adopt or maintain a road.’

In discussion members considered the current situation unacceptable, however they recognised that North Somerset Council could not be compelled to adopt the road. The residents were paying council tax but not getting the benefit of road maintenance. There were concerns about difficulties of access and damage to the infrastructure.

RESOLVED that the Road Safety Advisory Committee be asked to make a site visit and meet residents, and to report back,

COU12/11: Appointment of committees

Members considered the terms of reference of committees.

RESOLVED that an additional bullet point be added to the terms of reference of the Finance, Personnel & Administration Committee:

- To make grants to organisations working for the community in Yatton and Claverham

RESOLVED that with this amendment the terms of reference of committees (Annex 2) be adopted and that members be appointed to committees as follows:

Amenities & Properties Committee: Chairman & Vice-Chairman, Maurice Blunsdon, Mike Cox, Martyn Hooper, Graham Humphreys, Robert Jenner, Ian Payne, Brian Phillips, Rhiannon Prys-Owen and Jean Watson

Finance, Personnel & Administration Committee: Chairman & Vice-Chairman, Wendy Griggs, Graham Humphreys, Ian Payne, Viv Wathen, Jean Watson and Theresa Williams

Planning Committee: Chairman & Vice-Chairman, Maurice Blunsdon, Jane Bollen, Wendy Griggs, Martyn Hooper, Robert Jenner, Ian Payne, Brian Phillips, Caroline Sheard, Viv Wathen, Jean Watson and Theresa Williams.

COU13/11: Appointment of advisory committees and working parties

RESOLVED that members be appointed to advisory committees and working parties as follows:

Road Safety: Mike Cox, David Crossman, Brian Phillips, Rhiannon Prys-Owen, Caroline Sheard, Viv Wathen, Jean Watson and Theresa Williams

Hangstones Redevelopment: Trevor Bidwell-Ford, Mike Cox, David Crossman, Wendy Griggs, Martyn Hooper, Robert Jenner and Brian Phillips.

New Burial Ground: Trevor Bidwell-Ford, David Crossman, Rovert Jenner and Viv Wathen

Affordable Housing: David Crossman, Brian Phillips, Caroline Sheard, Jean Watson and Theresa Williams.

COU14/11: Representatives on outside organisations

RESOLVED that representatives be appointed as follows:

Bristol Airport Consultative Committee: Jane Bollen
Community Drugs Misuse Forum: Mike Cox
Campaign to Protect Rural England: no permanent representative but Rhiannon Prys-Owen to attend AGM
Health & Wellbeing Forum: Jane Bollen and Rhiannon Prys-Owen
Parish Councils Airport Association: Jane Bollen and Mike Cox
Rurals Patient Partnership: Jane Bollen
Strawberry Line Management Committee: Trevor Bidwell-Ford
YACWAG: Trevor Bidwell-Ford
Yatton Music Society: Viv Wathen
Yatton PACT: Ian Payne + one other to be appointed
Yatton Village Hall Management Committee: Wendy Griggs

Members noted that Yatton Youth Club had changed its constitution so that members of the Management Committee were no longer appointed by outside bodies.

COU15/11: Meeting dates for 2011/12

Members considered a report from the Clerk (Annex 3).

RESOLVED that meetings of the Parish Council be held as follows, all meetings at 7.30 p.m. in Hangstones pavilion:

Monday 13 June 2011 (approval of accounts and annual report)
Monday 11 July 2011
Monday 12 September 2011
Monday 14 November 2011
Monday 9 January 2012 (approval of budget and determination of precept)
Monday 12 March 2012
Monday 14 May 2012 (Annual Meeting)

COU16/11: Membership of Avon Local Councils Association

RESOLVED that this item be deferred.

COU17/11: Training for councillors

Members noted that ALCA would be running a 'Good Councillors Course' on Saturday 2 July.

RESOLVED that this item be deferred to enable the Clerk to ask ALCA whether they could run evening courses in Yatton.

COU18/11: Waiting restrictions in High Street, Yatton

The Clerk reported as follows:

'The Parish Council agreed in September 2010 to pay the cost (£3000) of obtaining a Traffic Regulation Order for waiting restrictions in High Street, Yatton. At the time it was not certain that North Somerset Council would pay for a TRO. It is now certain, however, that North Somerset will carry out a review of the villages in 2011/12, with implementation of a TRO in 2012/13. North Somerset will have to pay the £3000 cost of a TRO for the villages whether or not Yatton is included. North Somerset Council has therefore suggested that the Parish Council could avoid the additional expenditure of £3000 by agreeing that Yatton should remain within the North Somerset timetable.'

Members considered that as North Somerset Council would be carrying out a review the proposed expenditure of £3000 was not justifiable.

RESOLVED that North Somerset Council be asked to include the parish in its own review.

COU19/11: Submission of portfolio of evidence for Quality status

Members considered a report from the Clerk (Annex 4).

RESOLVED that the Clerk be authorised to submit the portfolio (cost £200 + VAT).

COU20/11: Execution of deeds surrendering the old lease and granting a new lease of the Yeo Valley Lions garage at Hangstones.

Members noted that the Amenities & Properties Committee had agreed on 19 July 2010 that Yeo Valley Lions should be allowed to extend their garage, and that a new 21-year lease be granted.

RESOLVED that the execution of the deed and lease be authorised

MATTERS FOR INFORMATION

COU21/11: Clerk's Report

- Burial Ground Advisory Committee to meet North Somerset Council and Dignity Funeral Services on Friday 27 May

- Letter from North Somerset Council on management of Cultural Services (Annex 5)
- Station Road, Congresbury to be resurfaced in September
- North Somerset Council to set up a 'Towns Forum' to discuss regeneration
- Grant report from West of England MS Therapy Centre
- Concern about the state of the land leading from the end of Horsecastle Farm Road, and about the hedge at Horsecastle play area

Chairman

___/___/2011