



## Yatton Parish Council

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***OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham***

Date: 10 May 2011  
Clerk: Crispin Taylor

Email: [clerk@yatton-pc.gov.uk](mailto:clerk@yatton-pc.gov.uk)

**THE ANNUAL MEETING OF YATTON PARISH COUNCIL WILL BE HELD ON MONDAY 16 MAY 2011 AT 7.30 p.m. IN HANGSTONES PAVILION, STOWEY ROAD, YATTON BS49 4HS**

**THE PUBLIC ARE INVITED TO ATTEND**

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**Crispin Taylor AILCM – Clerk to the Council**

# **A G E N D A**

## **MATTERS FOR DECISION**

**1. To elect a Chairman for the ensuing year**

The Council must elect a Chairman to hold office until the next Annual Meeting

**2. To receive the Chairman's declaration of acceptance of office or to permit him/her to make the declaration before or at the next meeting of the Parish Council**

**3. To appoint a Vice-Chairman for the ensuing year**

The Council may appoint a Vice-Chairman to hold office until the next Annual Meeting.

**4. To receive councillors' declarations of acceptance of office or to permit them to make the declaration before or at the next meeting of the Parish Council**

**5. To receive apologies for absence, and to approve reasons where appropriate**

**6. To receive declarations of interests by Parish Councillors**

## **PUBLIC PARTICIPATION**

### **7. To receive and hear any person who wishes to address the Council.**

The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

North Somerset Council - Ward Councillors' Reports

Police Report

## **MATTERS FOR DECISION**

### **8. To confirm the minutes of the meeting held on 11 April 2011.**

### **9. If the Council wishes to exclude the public for a particular agenda item, the following resolution must be passed:**

'That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].'

### **10. Finance**

To authorise payments, to note receipts and petty cash payments.

### **11. To consider co-opting to fill vacancies**

There are vacancies as a result of insufficient nominations as follows:

Claverham Ward: 1 vacancy

Yatton North Ward: 1 vacancy

The Parish Council has 35 working days, that is, until Friday 24 June, to fill these vacancies by co-option, after which North Somerset Council may order fresh elections to fill the vacancies.

### **12. To appoint committees**

Last year's committees:

Amenities & Properties Committee

Finance, Personnel & Administration Committee

Planning Committee

(agreed terms of reference attached)

### **13. To appoint advisory committees and working parties**

Last year's advisory committees and working parties

Road Safety Advisory Committee

Hangstones Redevelopment Advisory Committee

**14. To appoint representatives on outside organisations**

Bristol Airport Consultative Committee  
Community Drugs Misuse Forum  
Campaign to Protect Rural England (subscription £29)  
Health and Wellbeing Forum  
Parish Councils Airport Association (subscription £50)  
Rurals Patient Partnership  
Strawberry Line Management Committee  
YACWAG  
Yatton Music Society  
Yatton PACT  
Yatton Village Hall Management Committee

**15. To agree a schedule of meeting dates for 2011/12**

Report of the Clerk attached.

**16. To consider membership of Avon Local Councils Association**

Subscription for 2011/12 £920.

**17. To consider training for councillors.**

ALCA is running a full day 'Good Councillors Course' on Saturday 2 July at Peasedown St John, cost £65 per person for councils in membership of ALCA, £130 per person for non-member councils.

**18. To consider supporting a request by residents of Wakedean Gardens for North Somerset Council to adopt the road.**

The road at Wakedean Gardens was owned by a company that has been struck off the register of companies. This effectively makes the road ownerless and there is no-one who can be compelled to maintain it. North Somerset Council has power to adopt the road, bring it up to highway standard and recover the cost from the residents. North Somerset Council decided not to do this in 2007. At the time the cost of work was estimated at £360,000.

North Somerset Council cannot be compelled to adopt the road. Yatton Parish Council has no power to adopt or maintain a road.

**19. Further to consider funding of waiting restrictions in High Street, Yatton.**

The Parish Council agreed in September 2010 to pay the cost (£3000) of obtaining a Traffic Regulation Order for waiting restrictions in High Street, Yatton. At the time it was not certain that North Somerset Council would pay for a TRO. It is now certain, however, that North Somerset will carry out a review of the villages in 2011/12, with implementation of a TRO in 2012/13. North Somerset will have to pay the £3000 cost of a TRO for the villages whether or not Yatton is included. North Somerset Council has therefore suggested that the Parish Council could avoid the additional expenditure of £3000 by agreeing that Yatton should remain within the North Somerset timetable.

**20. To authorise the Clerk to submit a portfolio of evidence for Quality status to Avon Local Councils Association.**

Report of the Clerk attached. Cost £200 + VAT.

**21. To authorise the execution of deeds surrendering the old lease and granting a new lease of the Yeo Valley Lions garage at Hangstones.**

The Amenities & Properties Committee agreed on 19 July 2010 that Yeo Valley Lions should be allowed to extend their garage, and that a new 21-year lease be granted.

**Matters for information**

**22. To receive the Clerk's Report**

**23. Future Agenda Items**

*\*\*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights\*\**

***This document can be made available in a different format on request***