



## Yatton Parish Council

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***OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham***

Date: 4 May 2010  
Clerk: Crispin Taylor

Email: [clerk@yatton-pc.gov.uk](mailto:clerk@yatton-pc.gov.uk)

**To: All Parish Councillors**

**DEAR COUNCILLOR**

**YOU ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF YATTON PARISH COUNCIL TO BE HELD ON MONDAY 10 MAY 2010 AT HANGSTONES PAVILION, STOWEY ROAD, YATTON AT 7.30 p.m.**

**ALL COUNCIL/COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC**

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**Crispin Taylor - CLERK TO THE COUNCIL**

# **A G E N D A**

## **Matters for decision**

### **1. To elect a Chairman for the ensuing year**

The Council must elect a Chairman to hold office until the next Annual Meeting

### **2. To receive the Chairman's declaration of acceptance of office or to permit him/her to make the declaration at or before the next meeting of Full Council**

### **3. To appoint a Vice-Chairman for the ensuing year**

The Council may appoint a Vice-Chairman to hold office until the next Annual Meeting.

## **PUBLIC PARTICIPATION**

Maximum of 15 minutes. The Chairman may impose a limit of 3 minutes on any individual contribution. The Chairman will select the order in which members of the public are heard.

Presentation by Yatton Moor Children's Centre

North Somerset Council - Ward Councillors' Reports

Police Report

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### **Matters for decision**

**4. To receive apologies for absence, and to approve reasons where appropriate**

**5. To receive declarations of interests by Parish Councillors**

**6. To approve the minutes of the meeting of the Council held on 8 March 2010 as a correct record**

**7. In the event that the Council wishes to exclude the public for a particular agenda item, the following resolution should be passed:**

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or because [state other special reason, e.g. consideration will involve the disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972].’

**8. Finance**

To authorise payments, to note receipts and petty cash payments.

**9. To appoint committees**

Amenities & Properties Committee  
Finance, Personnel & Administration Committee  
Planning Committee

(agreed terms of reference attached)

The Clerk suggests an additional term of reference for the Finance, Personnel & Administration Committee:

‘To authorise payments in cases of urgency or when it is inconvenient to await the next meeting of full Council’

**10. To appoint advisory committees**

Road Safety Advisory Committee  
Hangstones Redevelopment Advisory Committee  
New Burial Ground Advisory Committee

## **11. To appoint representatives on outside organisations**

Ancient Parish of Yatton United Charities (4 years)  
Avon Local Councils Association (normally Chair and Vice-Chair with power to appoint substitutes)  
Bristol International Airport Consultative Committee  
Community Drugs Misuse Forum  
Campaign to Protect Rural England  
Health and Wellbeing Forum  
North Somerset Citizens' Advice Bureau  
Parish Councils Airport Association (subscription £50)  
Richard Durban's Trust (4 years)  
Rural Working Group  
Strawberry Line Management Committee  
YACWAG  
Yatton Music Society  
Yatton PACT  
Yatton Traders Association  
Yatton Youth Club Management Committee  
Yatton Village Hall Management Committee

## **12. To agree a schedule of meeting dates for 2010/11.**

Report of the Clerk attached.

## **13. To consider authorising the distribution of a questionnaire on the redevelopment of Hangstones pavilion to every household in the parish.**

## **14. To consider appointing a representative to attend a meeting on 18 May called by the Infrastructure Planning Commission to discuss pre-application consultation by National Grid on the Hinkley Point C connector.**

## **15. To consider commenting on the draft town and parish charter.**

Report of the Clerk attached.

## **16. Further to consider councillors' training in the power of well-being.**

14 councillors out of 18 attended a training session on 19 April. However at least 17 councillors must have received training before the Council can be eligible to use the power to promote well-being.

## **17. To consider the outcome of a review of internal controls, and approve a Statement of internal Control.**

Report of the Clerk attached.

## **18. To authorise two members of the council to execute the deed transferring land at the corner of Cherry Grove and High Street, Yatton, into the ownership of the Council.**

## **19. To consider appointing a representative to the National Playing Fields Association Annual General Meeting, Wednesday 16 June, Kenilworth, Warwickshire.**

## **Matters for information**

### **20. To receive the Clerk's Report**

### **21. Future Agenda Items**

## **Matters for decision**

(The public are likely to be excluded for the next item.)

### **22. To consider quotes for the construction of a path at Hangstones**

The Amenities & Properties Committee has approved the construction of a path at Hangstones but was still awaiting some quotes at its last meeting.

*\*\*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights\*\**

***This document can be made available in a different format on request***