



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 7 June 2011
Clerk: Crispin Taylor

Email: clerk@yatton-pc.gov.uk

THERE WILL BE A MEETING OF YATTON PARISH COUNCIL ON MONDAY 13 JUNE 2011 AT 7.30 p.m. IN HANGSTONES PAVILION, STOWEY ROAD, YATTON BS49 4HS

THE PUBLIC ARE INVITED TO ATTEND

Crispin Taylor, AILCM – Clerk to the Council

A G E N D A

PRAYERS

MATTERS FOR DECISION

1. To receive apologies for absence.
2. To receive councillors' declarations of interests.

PUBLIC PARTICIPATION

3. To receive and hear any person who wishes to address the Council.

The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

Presentation by Woodspring Wings Model Aircraft Club.

North Somerset Ward Councillors' reports

Police report.

MATTERS FOR DECISION

4. To confirm the minutes of the meeting held on 16 May 2011.

5. If the Council wishes to exclude the public for a particular agenda item, the following resolution must be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

6. Finance

To authorise payments, to note receipts and petty cash payments

7. To consider co-opting to fill vacancies

There is a vacancy as a result of insufficient nominations as follows:

Claverham Ward: 1 vacancy

The Parish Council has 35 working days, that is, until Friday 24 June, to fill the vacancy by co-option, after which North Somerset Council may order a fresh election to fill the vacancy.

8. To consider awarding a contract for supply and installation of the Community Spaces Development (formerly Playbuilder) at Hangstones.

Five proposals have been received and will be on display at the meeting. There has been full public consultation. North Somerset Council advises that all the proposals are technically feasible. The cost of £35,150 is the same for all the proposals so it is a matter for members to consider the proposals on their merits.

9. To consider the next steps in development of a new burial ground.

Discussions with North Somerset Council and Dignity Funeral Services have taken place but it seems unlikely that a feasible business plan can be developed. However North Somerset Council have confirmed that they are content to lease the proposed site to the Parish Council at a peppercorn rent to develop and manage a burial ground provided that (a) they are content with the Parish Council’s business plan and (b) the facility is made available to all residents of North Somerset.

If members are content to proceed in this way the next step is to appoint a consultant to design the site and develop a business plan. Members are asked to authorise the Clerk to approach three or four specialist cemetery consultants.

10. Further to consider training for councillors.

ALCA is running a full day 'Good Councillors Course' on Saturday 2 July at Peasedown St John, cost £65 per person for councils in membership of ALCA, £130 per person for non-member councils.

11. To consider appointing members to committees

12. To consider the results of a review of internal control

Report of the Clerk attached.

13. To approve the Annual Accounts and Annual Governance Statement (circulated with this agenda).

14. To approve the Annual Report (draft circulated with this agenda).

MATTERS FOR INFORMATION

15. To receive the Clerk's Report

16. Future Agenda Items

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: equal opportunities (race, age, gender, sexual orientation, marital status and any disability) crime and disorder, health and safety and human rights

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