

Minutes

of the Meeting of

Yatton Parish Council Finance, Personnel and Administration Committee 7 September 2009

held at Hangstones Pavilion

Meeting Commenced: 7.30 p.m.

Meeting ended: 8.45 p.m.

Present: Councillors: Wendy Griggs (Chairman), David Crossman, Graham Humphreys, Rosey Knifton, Viv Wathen, Jean Watson

In attendance: Clerk, Councillor Ian Payne, Cameron Drury, Lucy Perrott and Martyn Hooper.

Public participation

None

MATTERS FOR DECISION

FIN279: Apologies for Absence

None

FIN280: Declarations of Interest

Wendy Griggs declared a personal and prejudicial interest in Agenda item 5 (sub-lease to Yatton Youth Club) as Treasurer of Yatton Youth Club.

Graham Humphreys declared a personal interest in the same Agenda item as the Parish Council's representative on Yatton Youth Club Management Committee

FIN281: Minutes of the Meeting held on 29 June 2009

The minutes of the meeting held on 29 June 2009 were approved as a correct record and signed by the Chairman, subject to noting that Rosey Knifton declared a personal interest in the grant application by Avon Wildlife trust as a member of the Trust.

FIN282: Exclusion of press and public

RESOLVED that the press and public be excluded for Agenda item 7 (Clerk's probation) on the grounds that its consideration may involve disclosure of information exempt under paragraph 1 of Schedule 12A Local Government Act 1972 (information relating to an individual).

Wendy Griggs, having declared a personal and prejudicial interest in the next item, left the room and Rosey Knifton took the Chair.

FIN283: Sub-lease of Yatton Youth Club premises

The Chairman suspended standing orders to allow Cameron Drury, Chairman of Yatton Youth Club, to address the meeting. Cameron had studied the documents and concluded that a sub-lease from Yatton Parish Council to Yatton Youth Club would benefit neither the Parish Council nor the Youth Club. It was already clear that the Parish Council held the tenancy as trustee and that the Management Committee were the charitable trustees. All that might be needed was a memorandum of understanding confirming this. The only matter that was unclear was the ability of the Management Committee to sub-let (which it currently did to an after-school club and a Cadets group).

The Clerk agreed with Cameron's conclusions. The contribution that the Parish Council made to repairs and maintenance of the premises was a separate matter which need not be dealt with by way of a sub-lease.

RESOLVED that the clerk write to the Parish Council's solicitors, draft to be agreed with Cameron, setting out why a sub-lease was not considered necessary and asking for their comments, and that the Clerk report back with any reply.

Wendy Griggs returned to the room and resumed the Chair.

FIN284: Use of £10,000 budgeted for Stepping Stones Community Playgroup Project

Members noted that this project would not now take place.

RESOLVED that this item be deferred until the next meeting on 12 October to enable councillors to investigate possible alternative uses for the money.

RESOLVED that the Clerk write to the Project organisers to say how sorry the Council is that the Project has been unsuccessful, and inviting the organisers to approach the Council for support with any future project.

(Item 7, Clerk's probation, was deferred until the end of the meeting.)

MATTERS FOR INFORMATION

FIN285: Meeting with Yatton Junior Football Club

The Chairman reported on a meeting she and David Crossman had had with David Mortimer, Treasurer of Yatton Junior Football Club, to discuss the grant paid to cover utilities. She would propose at the next meeting that this grant should be included as an item in the annual budget. The next meeting could also consider the outstanding grant application.

FIN286: Summary Income and Expenditure Report

Noted. Members asked why the audit fee was shown as a receipt and the Clerk undertook to look into this.

FIN287: Clerk's Report

- (1) A new desktop computer was now running in the office.
- (2) The new website (see FIN267) would go live very shortly.

(The press and public left the room.)

MATTERS FOR DECISION

FIN288: Clerk's Probation

RESOLVED that in the opinion of the Committee the Clerk has satisfactorily completed his probationary period.

Chairman

____/____/2009