

Minutes

of a meeting of the

Yatton Parish Council

Finance, Personnel and Administration Committee

held on

26 July 2010

in Hangstones Pavilion

Meeting Commenced: 7.30 p.m.

Meeting ended: 8 p.m.

Present: Councillors: Lucy Perrott (Vice-Chairman, in the Chair), Ian Payne, Viv Wathen and Jean Watson

In attendance: Clerk

PUBLIC PARTICIPATION

None

MATTERS FOR DECISION

FIN362: Apologies for Absence

Apologies for absence were received from Rosey Knifton, David Crossman, Wendy Griggs and Graham Humphreys.

FIN363: Declarations of Interest

None

FIN364: Minutes of the Meeting held on 28 June 2010

The minutes of the meeting held on 28 June 2010 were approved as a correct record and signed by the Chairman.

FIN365: Finance

Payments were authorised, and receipts and petty cash payments noted (Annex 1).

RESOLVED that payments in August other than staff costs be kept to a minimum, but that the Clerk be authorised to ask councillors to sign cheques for any payments that cannot wait until September.

FIN366: Grant application from Yatton Infants School Association

Members noted that the Association had asked for this to be further deferred as the Association was still considering options.

FIN367: Grant application for Court de Wyck School

Members considered an application from Court de Wyck School for matched funding for upgrading CCTV in the grounds (Annex 2). Members noted that the grounds were open access.

RESOLVED that a grant of £300 be awarded to Court de Wyck School to upgrade CCTV in the grounds (power to provide recreational facilities).

MATTERS FOR INFORMATION

FIN368: Summary income and expenditure report (Annex 3)

Noted

FIN369: Future agenda items

- (1) Proposal to pay staff salaries by BACS transfer and utility bills by variable direct debit
- (2) New draft standing orders
- (3) Grant awarding policy (members noted that the Clerk would draft a policy as part of his CiLCA portfolio).

Chairman

____/____/2010