

Minutes

of a meeting of the

Yatton Parish Council

Finance, Personnel and Administration Committee

held on

12 December 2011

in Hangstones Pavilion

Meeting Commenced: 7.30 p.m.

Meeting ended: 8.15 p.m.

Present: Councillors: Ian Payne (Chairman), David Crossman, Wendy Griggs, Viv Wathen, Jean Watson, Theresa Williams and Roger Wood

In attendance: Clerk and two members of the public

MATTERS FOR DECISION

FIN37/11: Apologies for Absence

None

FIN38/11: Declarations of Interest

None

PUBLIC PARTICIPATION

FIN39/11: Public participation

None

MATTERS FOR DECISION

FIN40/11: Minutes of the Meeting held on 7 November 2011

The minutes of the meeting held on 7 November 2011 were approved as a correct record and signed by the Chairman.

FIN41/11: Finance

Payments were authorised and receipts and petty cash payments noted (Annex 1).

Members considered an invoice from Touch Wood Enterprises for the community play equipment at Hangstones (Annex 2). Members noted that

the safety surfacing was not in a satisfactory condition and that the issues raised in the post-installation inspection had not been addressed.

RESOLVED that £2000 (excluding VAT) be retained and accordingly a further payment of £14,360 + VAT be authorised.

FIN42/11: Grant application by Court de Wyck School

Members considered further a grant application by Court de Wyck School for £1500 to fund the purchase of a container (Annex 3). Members considered that the School should be asked if a container could be obtained more cheaply.

RESOLVED that the application be further deferred

FIN43/11: Parish Council budget for 2012/13

The Clerk apologised for the lack of papers as the computer holding the finance files was under repair. Members agreed that the budget should be further considered at the full Council meeting on 9 January but that another full Council meeting on 23 January would probably be needed.

MATTERS FOR INFORMATION

FIN44/11: Summary income and expenditure account (Annex 4)

Noted

FIN27/11: Clerk's report

(1) The Clerk updated members on the provisions in the Localism Act 2011 on standards and interests but hoped that North Somerset Council would provide training before the provisions came into force.

FIN28/11: Future agenda items

(1) Grant application by Court de Wyck School

Chairman

____/____/2012