



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 1 November 2011

Clerk: Crispin Taylor

Email: clerk@yatton-pc.gov.uk

THERE WILL BE A MEETING OF THE FINANCE, PERSONNEL AND ADMINISTRATION COMMITTEE ON MONDAY 7 NOVEMBER 2011 AT 7.30 P.M. IN HANGSTONES PAVILION, STOWEY ROAD, YATTON BS49 4HS

THE PUBLIC ARE INVITED TO ATTEND

Crispin Taylor, AILCM – Clerk to the Council

A G E N D A

MATTERS FOR DECISION

- 1. To receive apologies for absence**
- 2. To receive councillors' declarations of interests**

PUBLIC PARTICIPATION

- 3. To receive and hear any person who wishes to address the Committee.**

The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

MATTERS FOR DECISION

4. To confirm the minutes of the meeting held on 10 October 2011

5. If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or [for other special reason which must be stated].’

6. To consider grant applications

Budget available £2,880.

Applications received, in order of receipt (application forms available at the meeting or in the Parish Council office)

- Nailsea Festival of Music: £200 towards general expenses (total expected income including ticket and programme sales £3,425, applications made to several other parish and town councils and a community trust)
- Court de Wyck School: £1,500 to fund purchase of (currently rented) play pod (new application, no application made to other funders)
- Vision North Somerset: £300 to support the cost of recruiting and training volunteers (total project cost £1,800, other parish councils and trust funds are being approached)
- Backwell School: £500 to part fund a professional counsellor (new application, Backwell PC has been asked for £500, in the past Backwell PC has given £1,000)
- Youth Group of the Parish of St Mary’s, Yatton: £5,000 towards the cost of a youth worker to run a youth group and undertake outreach work in Claverham, Cleeve and Kingston Seymour (new application to replace funding from the Diocese of Bath & Wells which comes to an end in 2011, total cost £7,000, no application made to other funders, the Youth Group is relying on donations from church members to make up the difference)
- West of England MS Therapy Centre: £350 towards the cost of oxygen therapy (several other parish councils and charitable trusts have been approached)
- 1st Yatton Guides: £250 towards hire of Hangstones
- Yatton & Claverham PACT: £750 to purchase road safety resources for Road Safety Week (new application, no funding being sought from elsewhere)

7. To consider the Committee's budget for 2012/13

Of particular relevance:

- Request from the Citizen's Advice Bureau to maintain funding of £6,000 for a weekly session in Yatton Library (2011/12: £6,000)
- Request from Methodist Church Youth Worker Group to increase funding for staffing at Yatton Youth Club to £15,000 (2011/12: £12,000)
- Likely application from Methodist Church Youth Worker Group to fund cost of youth worker (2011/12: £4,350)
- Likely application from Yatton Youth Club to fund cost of maintenance and insurance (2011/12: £3,000 (estimate))
- Likely application from Yatton Junior Football Club for cost of utilities and white liner (2011/12: £1,950)
- Possible application from St Mary's Church, Yatton, to fund cost of youth worker (2011/12: £5,000 applies for, to be considered at meeting, see Agenda item 6)
- Budget for other grants (2011/12: £8,000)

8. To consider the internal auditor's interim report (copies emailed or posted to members, copies also available at the meeting)

MATTERS FOR INFORMATION

9. To receive a summary income and expenditure account (attached)

10. To receive the Clerk's Report

11. Future agenda items

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights

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