



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 22 June 2010
Clerk: Crispin Taylor

Email: clerk@yatton-pc.gov.uk

To: Councillors Rosey Knifton (Chairman), Trevor Bidwell-Ford, David Crossman, Wendy Griggs, Graham Humphreys, Ian Payne, Lucy Perrott, Viv Wathen and Jean Watson

DEAR COUNCILLOR

YOU ARE HEREBY SUMMONED TO A MEETING OF THE FINANCE, PERSONNEL AND ADMINISTRATION COMMITTEE TO BE HELD ON MONDAY 28 JUNE 2010 AT 7.30 p.m. IN HANGSTONES PAVILION, STOWEY ROAD, YATTON BS49 4HS

ALL COUNCIL/COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC

Crispin Taylor – Clerk to the Council

A G E N D A

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Committee. The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion)

MATTERS FOR DECISION

- 1. To receive apologies for absence**
- 2. To receive councillors' declarations of interests**
- 3. To confirm the minutes of the meeting held on 24 May 2010.**

4. In the event that the Committee wishes to consider an agenda item in exempt session, the following resolution should be passed:

‘That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest [by reason of the confidential nature of the business] or because [state other special reason, e.g. consideration will involve the disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972].’

5. Finance

To authorise payment of a cheque for £500 to Royal Mail for delivery of the Hangstones redevelopment questionnaires. Royal Mail require payment in advance.

6. To consider making a recommendation to full Council on renewal of the Parish Council’s subscription to the Parish Councils Airport Association.

7. To consider grant applications (application forms circulated with this agenda to Committee members only).

- (a) Victim Support
- (b) Yatton Music Society
- (c) Yatton Methodist Church Youth Work Group
- (d) 2nd Yatton Guides
- (e) Yatton Infant School Association

8. To note an invoice of £775 + VAT from Wards Solicitors for negotiations in connection with a proposed sub-lease of Yatton Youth Club.

The sub-lease is not an appropriate way forward. The Clerk hopes to bring a report soon on clarifying the relationship between the Parish Council and Yatton Youth Club.

9. To consider a contribution to the cost of new toilet floors at Yatton Youth Club.

10. Further to consider charges for pitch hire at Hangstones

11. To consider renewal of the Parish Council’s subscription to Somerset Racial Equality Council.

Cost £20. The Committee decided last year not to renew but a further request has been received from SREC.

12. To consider arrangements for internal audit for the year ended 31 March 2011.

MATTERS FOR INFORMATION

13. To receive a summary Income and Expenditure report (attached)

14. To receive the Clerk’s Report

15. Future agenda items

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights

This document can be made available in a different format on request.