



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 16 March 2010
Clerk: Crispin Taylor

Email: clerk@yatton-pc.gov.uk

To: Councillors Rosey Knifton (Chairman), Trevor Bidwell-Ford, David Crossman, Wendy Griggs, Graham Humphreys, Ian Payne, Lucy Perrott, Viv Wathen and Jean Watson

DEAR COUNCILLOR

YOU ARE HEREBY SUMMONED TO A MEETING OF THE FINANCE, PERSONNEL AND ADMINISTRATION COMMITTEE TO BE HELD ON MONDAY 22 MARCH 2010 AT 7.30 p.m. IN HANGSTONES PAVILION, STOWEY ROAD, YATTON BS49 4HS

ALL COUNCIL/COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC

Crispin Taylor – Clerk to the Council

A G E N D A

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Committee. The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion)

MATTERS FOR DECISION

- 1. To receive apologies for absence**
- 2. To receive councillors' declarations of interests**
- 3. To confirm the minutes of the meeting held on 23 November 2009.**

4. In the event that the Committee wishes to consider an agenda item in exempt session, the following resolution should be passed:

“That the press and public be excluded from the meeting during consideration of the following items of business (state agenda item(s)) on the ground that their consideration will involve the disclosure of exempt information as defined in the Local Government Act 1972.”

5. To consider a grant application by North Somerset Against Domestic Abuse (NADA).

NADA has asked for their application to be considered outside the normal timetable as it relates to a project they would like to start in May.

6. To consider contributing towards the cost of a hand-rail on The Causeway.

The Causeway is the footpath running from High Street, Yatton, to St Mary's Church. The Parochial Church Council considers that a hand-rail on the slope is needed for safety reasons and has asked the Parish Council to consider contributing to the cost. The total cost would be £280.

7. To consider fees and charges.

Report of the Clerk attached.

8. To authorise training for councillors in the power of well-being.

One of the conditions for exercising the new 'power to promote well-being' is that 80% of councillors have received training on the power. ALCA have arranged a training course on Monday 19 April from 7 to 9 p.m. in Hangstones. The cost is likely to be around £25 per councillor.

9. To authorise signatories for the purpose of giving notifications under the Local Government Pension Scheme.

Various matters (for example, employees joining or leaving) must be notified by authorised signatories. The Clerk suggests himself and the Finance Assistant.

MATTERS FOR INFORMATION

10. To receive the summary Income and Expenditure Report (attached).

11. To receive the Clerk's Report

12. Future agenda items

MATTERS FOR DECISION

(It is likely that the press and public will be excluded for this item)

13. To consider arrangements for street cleaning, and cleaning of Hangstones pavilion, and to conduct a staffing review.

The Clerk will report orally.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights

This document can be made available in a different format on request.