



Yatton Parish Council

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OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

Date: 4 October 2011
Clerk: Crispin Taylor

Email: clerk@yatton-pc.gov.uk

THERE WILL BE A MEETING OF THE FINANCE, PERSONNEL AND ADMINISTRATION COMMITTEE ON MONDAY 10 OCTOBER 2011 AT 7.30 P.M. IN HANGSTONES PAVILION, STOWEY ROAD, YATTON BS49 4HS

THE PUBLIC ARE INVITED TO ATTEND

Crispin Taylor, AILCM – Clerk to the Council

A G E N D A

MATTERS FOR DECISION

- 1. To receive apologies for absence**
- 2. To receive councillors' declarations of interests**

PUBLIC PARTICIPATION

- 3. To receive and hear any person who wishes to address the Committee.**

The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

MATTERS FOR DECISION

- 4. To confirm the minutes of the meeting held on 18 July 2011**
- 5. If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:**

'That the public be excluded from the meeting during consideration of agenda item(s) ... on the ground that publicity would be prejudicial to the public interest

[by reason of the confidential nature of the business] or [for other special reason which must be stated].’

6. Finance

To authorise payments (including possibly stage payments to Touch Wood for work at Hangstones), to note receipts and petty cash payments.

7. To consider commenting to the North Somerset independent remuneration panel on allowances for members of parish councils (letter attached).

MATTERS FOR INFORMATION

8. To receive a summary income and expenditure account (available at meeting)

9. To receive the Clerk’s Report

10. Future agenda items

MATTERS FOR DECISION

(The public are likely to be excluded for this item.)

11. To consider a reduction in hours of a member of staff

The Clerk will report.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights

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