



Yatton Parish Council

Hangstones Pavilion,
Stowey Road,
Yatton
Bristol
BS49 4HS

Tel: 01934 838971

Email: clerk@yatton-pc.gov.uk



OUR MISSION: To ensure the provision of high quality services in our communities of Yatton and Claverham

ACTION PLAN FOR THE YEAR ENDING 31 MARCH 2024

	Annual Actions		
	Action	Community Engagement	Review
1.	Approve the Annual Return by June 30th	Full Council meeting open to the public	30 th June 2023
2.	Submit Annual Return to external auditor	Public right to inspect and object.	30 September 2023
3.	Risk Management to be considered by Finance Personnel and Administration Committee Feb 2023.	Committee agenda and Clerk's report published on the website, meeting open to the public.	February 2024
4.	Consider grant applications	Decisions taken at Finance Committee meeting open to the public, applicants can speak briefly on their applications.	Grants made in the summer any balance maybe reviewed Autumn/Winter. Budget provision under 107/4701.
5.	Convene Annual Parish Meeting between 1 st March 2023 and 1 st June 2023	Any elector may speak and vote, presentations & display by community organisations, award for Volunteer of the Year. Budget provision under 102/4222	1 June 2023
6.	Comment on planning applications and planning consultations by resolution at Planning Committee meetings.	Planning Committee agenda published on website, meeting open to the public, period of public participation.	Subsequent meeting
7.	Prepare and approve a budget for 2024-25 and set a precept	Discussion and decisions at Committee and Council meetings open to the public, draft budget will be posted on the website	Throughout process, final review Jan Council 2024.

	On-going Actions and Aspirations for progression over 2023-24.		
8.	North End Steering Group	To continue to work with North Somerset Council and other organisations and third parties to promote improvements and benefits for Yatton and Claverham.	Throughout 2023-24.
9.	New burial ground progression Planning application approved 10th October 2022. Lease negotiations underway, subject to these two progressing to approval work will commence on the ground during 2023-24. ***Priority project for 2023-24	Inform residents of progress through publicity and meetings open to the public, website & Facebook. Budget provision under CIL due to time constraints on spending CIL funds. In addition if required EMR 321 and 299/4934 for 2023-24	Throughout 2023-24. ***Priority project for 2023-24
10.	To work on improvements to road safety in Yatton & Claverham	Recommendations will be considered from community reps and, decisions made at meetings open to the public. Ear Mark Reserve 350	End of 2023-24
11.	An extended period of play area improvements had been completed with a number of new pieces in each play area. 2023-24 was a holding year of maintenance and repair.	Consider CIL for the skatepark in conjunction with EMR325. This will be progressed once the cemetery has been finished.	Review areas autumn Autumn/Winter 2023-24.
12.	To consider any additional areas that could accommodate Christmas display. EMR 317 set up to set aside funds for additional display.	Decisions taken at Committee/Council meetings open to the public.	Spring/Summer 2023
13.	Consider further work around open spaces.	Decisions taken at Committee/Council meetings open to the public.	Winter/Spring 2023
14.	Hangstones Alterations to accommodate office and ground staff and visitors. Enabling works carried out. Further work can be progressed subject to scope of work being identified and available funds in 2023-24.	Decisions taken at Committee/Council meetings open to the public. Ear Mark Reserve 362 £3,780+ £16,000 due from S106 and 299/4942 Hangstones Alterations budget £6,000	Ongoing throughout 2023-24
15.	North End Allotments.	Budget allocated annually under 232 and	On-going improvements of the

		EMR 352 is there to set aside any unused budget towards future replacement of the fencing.	site over 2023-24 and subsequent years.
16.	To progress the aspirations that have come forward from community consultations if applicable for the Parish Council to action. Aspirations include improving internet connectivity in the parish and the reduction of HGV movements. The extension of the Strawberry Line from the station to Arnolds Way and from Kingston Bridge to Clevedon. To encourage the increase of new clubs and societies in the parish.	As agenda items with decisions taken at Committee/Council meetings open to the public.	Ongoing throughout 2023-24
	Projects 2021-22 & 2022-23 NEW ADDITIONS 2023-24		
1.	Investigating progression of cycle wheel ramp over footbridge	Progress reports are made back to Councillors.	Cycle wheel ramp on going in 2023-24
2.	Climate Emergency		On-going Climate Emergency. Continuing to upgrade to LED streetlights. Using 299/4933 and EMR 359. Allocated further £1,000 for 2023-24 under 251/4039. Work to make efficiency savings are on going both with streetlights and heating and water provision at Hangstones due to the rise in energy costs. To aspire to solar panels on Hangstones Pavilion should funds allow.
3.	Bus Service from Yatton to Clevedon	No bus service available until at the earliest April 2023. North Somerset Council engaging with First to try and restore a service. The Parish Council are involved when appropriate to provide local knowledge	2023-24

		and input on behalf of residents. There are other local transport initiatives being progressed.	
4.	To review and assess the condition of all the traditional directional finger post signs in the Parish. Obtain costings for work once assessment completed.	Decisions taken at Committee/Council meetings open to the public.	2023-24
5.	Continue to work on retaining the areas of wild flowers at Hangstones/Glebelands Orchard area.	Promote work through Facebook and Website	2023-24
6.	To gain quotes for a new sewage pump at Hangstones 2023-24.	Decisions taken at Committee/Council meetings open to the public.	2023-24
7.	New play area gate at Broadcroft	Decisions taken at Committee/Council meetings open to the public.	2023-24
8.	New bench on the new section of Strawberry Line and a new picnic table at Hangstones (CIL consultation request)	Decisions taken at Committee/Council meetings open to the public.	2023-24
9.	Continue to establish the boundary hedging and grass verges at the North End allotments.	Decisions taken at Committee/Council meetings open to the public.	2023-24
10.	New chairs in the hall at Hangstones subject to budget later in 2023-24	Decisions taken at Committee/Council meetings open to the public.	2023-24